

Minutes of the **September 21, 2012** Commissioners Meeting

1. Meeting was called to order at **6:32** P.M.
2. Pledge of allegiance was recited
3. Quorum present, Commissioners McLellan, Shoppach, Ames, Rubio and Hambric.
4. Presentations: None
5. Motion to approve minutes of **August, 2012** meeting made by Commissioner Hambric and 2nd by Commissioner Ames. Motion carried unanimously.
6. Motion to approve financial report from **August** made by Commissioner Hambric and 2nd by Commissioner Ames. Motion carried unanimously.
7. Tax income and investment incomes were reviewed.
8. Accounts payable for **August** were reviewed.
9. Expenditure for BRW Architects was approved
10. Receive, discuss and accept Fire Chief's report: Chief Keys reports 106 calls in August and 1067 YTD. Maintenance: Utility #401 had a light bar installed and new tires put on at a cost of \$1600 for the two items. Rescue #402 had to have the batteries replaced. Pumper #402 has radio issues that we are working with El Paso Communications to resolve. Chief Keys reports that they are discussing the possibility of appointing 2 new Lieutenants. The Officers will have a meeting this weekend to discuss this and job assignments. E.P.F.D. will be conducting classes the week of November 12-16. They have 1 day, 2 day, 3 day and week-long classes. Motion to accept Chief's report made by Commissioner Ames and seconded by Commissioner Ames. Motion carried unanimously.
11. Receive, discuss and accept Fire Marshal's report: Fire Marshal Hoeller reports 10 inspections in July and 16 in August. Gave report on the court case against Juma Pallets regarding the May 5 pallet fire. The owner was convicted of illegal burning and fined \$750. Motion to accept Fire Marshal's report made by Commissioner Ames and seconded by Commissioner Rubio. Motion carried unanimously.
12. The studies by UTEP have come to an impasse where they can go no further. It will now be up to El Paso CAD to prove how they are coming up with the boundaries. Richard will send a letter informing them. Motion to table made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled.
13. Motion to table made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled
14. Motion to table made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled.
15. Mr. Hosford, attorney for Mr. Grajeda informed Richard that the property we want to purchase from him has been rezoned to commercial and he has plans to expand the building. We have never received notice of the rezoning. Richard will contact the Horizon City planning and zoning to check on this.

Motion to table made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled.

16. Motion to table made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled.
17. The contractor bids for the new station were opened last week. We are going through the proposals and will come up with some kind of ranking for them. BRW is checking the references listed on the proposals. We will have a conference call with them next Thursday to compare notes and narrow the 9 bids down to 3. Once we have narrowed down the search we will have the contractors come in for a presentation and talk to people we know in town that has used these contractors in the past. Motion to proceed made by Commissioner Ames and seconded by Commissioner Hambric. Motion carried unanimously.
18. We have a trial version of Firehouse Software that the Fire Marshal is trying out for inspections. We do not want to purchase the suppression side of the program yet. The City of El Paso is testing it out now. ESD #2 is using the whole program now. Tami will go down soon to look at the program. If the City decides to go with the program 911 may purchase for the City and County entities. Motion to approve \$2200 for the purchase of the inspection side of the program made by Commissioner Hambric and seconded by Commissioner Rubio. Motion carried unanimously.
19. Motion to table as we are still waiting on proposals made by Commissioner McLellan and seconded by Commissioner Ames. Item tabled.
20. Motion to approve \$1572 for the purchase of new badges for the firefighters as all their unit numbers are changing made by Commissioner Hambric and seconded by Commissioner Rubio. Motion carried unanimously.
21. Motion to approve purchases of training C.D.'s through the Action Training Grant we received made by Commissioner Hambric and seconded by Commissioner Ames. Motion carried unanimously.
22. Motion to set the assets policy at \$500 and/or 5 years of service as parameters for declaring an item as an asset made by Commissioner Ames. This has been our policy all along, but we are officially adopting it as a policy. Motion seconded by Commissioner Shoppach. Motion carried unanimously.
23. Motion to approve \$3990 for two more air bottles to add to the Cascade System made by Commissioner Ames and seconded by Commissioner Shoppach. Item will be charged to accounting code 1600.02. Motion carried unanimously.
24. Commissioner Ames made a motion to approve an additional \$10,000 payment for the firefighters to the pension system. Motion seconded by Commissioner Hambric. Motion carried unanimously.
25. Executive Session: The Board of Commissioners moved into Executive Session at 7:66 P.M. and returned at 8:16 P.M... No action taken.
26. Employee pay rate discussed in Executive Session.
27. Chief's job description tabled.

28. Motion made by Commissioner Hambric to approve a cost of living adjustment for both employees as discussed in Executive session. Motion seconded by Commissioner Ames. Motion carried unanimously.
29. For the good of the district: Administrator Larson informed the Board that he has received a summons to appear regarding an e-mail he received earlier this year discussing Life Ambulance and their lobbyist. Will inform the Board of any developments.
30. The next regular meeting of the Board of Commissioners will be on **October 25, 2012** at 6:30 P.M.
31. Motion to adjourn made by Commissioner **Hambric**. Meeting adjourned at **8:24 P.M.**