

Minutes of the **November 15, 2012** Commissioners Meeting

1. Meeting was called to order at **6:35** P.M.
2. Pledge of allegiance was recited
3. Quorum present, Commissioners McLellan, Shoppach, Ames, and Rubio
Presentations: None
4. Administrator Larson presented 5 Texas Forest Service Grants that we have just received. They cover training, PPE, Workman's Compensation Insurance, and fuel. Richard Contreras reported that we should be receiving a settlement in the amount of \$12,904 for the invoice we had sent to Paseo del Norte Wood Products for the pallet fire 2 years ago. The invoice was for the trucks and manpower on scene along with foam, fuel and other supplies used at the fire. The original invoice was for a little over \$21,000 but we will accept the settlement offered.
5. Motion to approve minutes of **October, 2012** meeting made by Commissioner Ames and 2nd by Commissioner Shoppach. Motion carried unanimously.
6. Motion to approve financials made by Commissioner Ames and seconded by Commissioner Shoppach. Motion carried unanimously.
7. Tax income and investment incomes were reviewed.
8. Accounts payable for **October, 2012** were reviewed.
9. Expenditures for SBNG for \$4,626 for the audit were approved.
10. Chief Keys not in attendance. Administrator Larson made the report in his absence. He reports: 113 calls in October and 1262 YTD. Maintenance issues: Rescue #401 had to have a new radiator installed for approximately \$700. Tanker #401 has an air leak at the tank that FT Repair is working on. UT 401 has an electrical issue and will go to the shop as soon as possible. Ladder testing completes last Saturday. Motion to accept Chief's report made by Commissioner Rubio and seconded by Commissioner Ames. Motion carried unanimously.
11. Motion to delete made by Commissioner Rubio and seconded by Commissioner Ames. Item deleted.
12. We have not heard from UTEP since they filed paperwork with El Paso Central Appraisal District last month. Motion to table made by Commissioner Rubio and seconded by Commissioner Ames. Item tabled.
13. Motion to table sales tax made by Commissioner Ames and seconded by Commissioner Rubio. Item tabled.
14. Richard Contreras had a hearing on November 1, at 1:30 P.M. in the 327th District Court. The Houston CAD and EPCESD #1 have agreed that the City of El Paso will assess the property in question and will send out bills for the years in question. Motion to table made by Commissioner Ames and seconded by Commissioner McLellan. Item tabled.
15. Motion to table made by Commissioner Rubio and seconded by Commissioner Ames. Item tabled.

16. Motion to approve expenditures for the 4.5 million dollar station made by Commissioner McLellan. Invoices will be turned in by Blair-Hall by the 25th of the month. BRW Architects, Blair-Hall and Administrator Larson will meet the first Tuesday of each month at 2:00 P.M. to review and approve invoices. BRW will check the actual work being done to verify the correctness of the invoices being presented. The purpose of this motion is so that the contractors do not have to wait almost a full month after submittal of the invoices for the next Board of Commissioners meeting for approval the expenditure and checks can be cut sooner. Legal has reviewed this policy and has no issues with it. Motion seconded by Commissioner Shoppach. Motion carried unanimously.
17. Motion made by Commissioner McLellan to allow Asst. Chief Menendez to apply for the Texas Forest Service Grant for a new truck. Motion seconded by Commissioner Ames. Motion carried unanimously.
18. Commissioner McLellan and Asst. Chief Menendez met with Dr. Berumen about possibly becoming our medical director. They report that he is interested. There will be a monthly stipend for his service and we will be responsible for covering his mal-practice insurance. Dr. Berumen is requesting a proposal from us. Motion to table made by Commissioner Rubio and seconded by Commissioner Shoppach.
19. Motion to table inspector applications made by Commissioner Ames. Motion seconded by Commissioner Shoppach. Item tabled.
20. Commissioner McLellan, Administrator Larson and Administrative Asst. Noel will meet with Alvaro Galdos on November 28, 2012 to discuss the construction of our new web-site and to discuss what we need and want on the site. Motion to table made by Commissioner Rubio and seconded by Commissioner Ames. Item tabled.
21. Commissioner Ames and Commissioner Shoppach along with Administrator Larson and Asst. Chief Menendez attended the Horizon City Council meeting on Tuesday, November 13, 2012, to request a reduction in the fees being charged by the city for the construction of the new station. The Horizon City Council reduced the fees from \$19,508 to \$3,901. We have already given them a "good faith" payment of \$2,000 so that construction could begin on schedule last week. A check will be cut in the amount of \$1,901 to pay the balance. Motion to approve made by Commissioner Ames and seconded by Commissioner Rubio. Motion carried unanimously.
22. No Executive Session needed.
23. For the Good of the District: Commissioner Shoppach is looking into the requirements to start a fire department explorer post. He states that there are numerous types of explorer posts and will study the matter further. Administrator Larson presented information on the station construction. The water, sewer and gas lines for Mr. Grajeda's property run across our property under what will be part of the new station. Richard Contreras will write a letter to him advising that these utilities need to be moved immediately.
24. Next meeting: December 27, 2012 at 6:30 P.M.

25. Motion to adjourn made by Commissioner Rubio. Meeting adjourned at 7:25 P.M.