

## Minutes of the December 19, 2014 Commissioners Meeting

1. Meeting was called to order at 6:37 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioner McLellan, Shoppach, Gelasco, Bonneau and Sanchez
4. Comptroller Ames advised the Board that the Fire Departments Christmas gathering came in under budget.
5. Minutes were reviewed.
6. Comptroller Ames reports that the account balance in the operating account is at \$51,000 and is requesting that we transfer \$60,000 from Morgan Stanley. Tax monies should be coming in soon.
7. Tax income reviewed.
8. Accounts payable reviewed.
9. No expenditures to approve. Motion made by Commissioner Sanchez to approve consent agenda. Motion seconded by Commissioner McLellan. Motion carried unanimously.
10. No Chief's report; Chief Keys not in attendance. Motion to table made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
11. Fire Marshal's Report; we had a check returned to us that had been written on a closed account. Board suggests we turn it over to the County Attorney for prosecution. We will assess a \$25.00 return check fee for any checks returned in the future. Motion to accept Fire Marshal's report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
12. Nothing to report from EMS division, Motion to delete made by Commissioner McLellan and seconded by Commissioner Bonneau. Item deleted.
13. Motion to approve \$554 for the printing of citation books made by Commissioner McLellan and seconded by Commissioner Bonneau. Motion carried unanimously.
14. We will begin deducting payroll taxes in January. Need to open an account under the Fire Departments name to deposit the amount needed to cover payroll expenses and taxes but need the Fire Departments Board make-up, agenda of the meeting setting up the Board and minutes of the meeting. WE will end December stipend on December 28<sup>th</sup> in order to have a couple days to get the new system set up. Motion to table made by Commissioner McLellan and seconded by Commissioner Bonneau. Item tabled.
15. We are very close to finalizing figures on the station. Hopefully will have final figures for the next meeting. Motion to table made by Commissioner McLellan and seconded by Commissioner Sanchez. Motion carried unanimously.
16. Motion to table construction account made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
17. Land donation: Dave Ballard of GBB Properties has been out of town on a project for 2 months. Richard and Ron will have a lunch meeting with him as

- soon as he returns. Motion to table made by commissioner Bonneau and seconded by Commissioner McLellan. Item tabled
18. Motion to table vehicle equipment made by Commissioner McLellan and seconded by Commissioner Bonneau. Item tabled.
  19. Motion to table R.I.T. packs made by Commissioner McLellan and seconded by Commissioner Bonneau. Item tabled.
  20. Motion to allow Fire Marshal to attend EDUCODE Conference made by Commissioner McLellan and seconded by Commissioner Bonneau. Motion carried unanimously.
  21. Motion to table Blair-Hall made by Commissioner Gelasco and seconded by Commissioner Bonneau. Item tabled.
  22. The Administrator will be held ultimately responsible for making sure the Administrative Assistant and Administrative Accountant are doing their jobs. Motion to accept job descriptions with changes noted made by Commissioner McLellan and seconded by Commissioner Sanchez. Motion carried unanimously.
  23. Motion to delete item 23 made by Commissioner Bonneau and seconded by Commissioner McLellan. Item deleted.
  24. Motion to table station awning made by Commissioner Bonneau and seconded by Commissioner Bonneau. Item tabled.
  25. Chief's contract up for review in January. Chief Keys and Assistant Chief Menendez would like to switch places with Menendez becoming Chief. Board advised the only way for that to work would be for the current Chief (Keys) to resign and then we can appoint a new Chief. Motion to table made by Commissioner Bonneau and seconded by Commissioner Gelasco. Item tabled.

The Board of Commissioners retired into Executive Session at 7:50 P.M. and returned at 8:17 P.M...

26. Personnel performance discussed. No action taken
27. Motion to delete personnel performance made by Commissioner Bonneau and seconded by Commissioner Sanchez. Item deleted.
28. For the Good of the District: Richard Contreras presented a demand letter that he is going to send to the Socorro School District citing state law showing we have the authority to enforce a code, conduct plans review and conduct inspections in our fire district and demanding payment for services rendered at Mission Ridge Elementary School.
29. Next meeting January 22, 2015 at 6:30 P.M.
30. Motion to adjourn made by Commissioner McLellan. Meeting adjourned at 8:24 P.M.