

## Minutes of the December 17, 2015 Commissioners Meeting

1. Meeting was called to order at 6:34 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioners McLellan, Shoppach, and Gelasco. Commissioners Sanchez and Montoya not in attendance. Also present; Attorney Richard Contreras, Captain Daniel Ames, Administrator Ron Larson and Administrative Accountant Katherine Ames.
4. Presentations: Ricardo Flores presented a letter asking the Board for a variance in the Fire code mandating sprinklers in a business of his type. He has already remodeled the building at 14032 Horizon Blvd. without presenting plans or obtaining permits for the demolition. He wants to open a mattress and upholstery shop and a sprinkler system is required. Attorney Contreras informed Mr. Flores and the Board that we do not have the ability to change or modify the code and since this is not an agenda item no action could be taken anyway.
5. Minutes were reviewed.
6. Financial report presented.
7. No tax money to report.
8. Accounts payable approved.
9. No expenditures to report. Motion to approve consent agenda made by Commissioner Gelasco and seconded by Commissioner Sanchez. Consent agenda approved.
10. Chief's report: Chief not in attendance, Captain Ames made report in his place. He reports 243 calls in November and 2738 year to date. Training going well. 13 new applications have been turned in. We will conduct interviews in January. Tanker #401 is back in service. Needed repairs on P401 for water leaks, P402 for valves and the Quint. SCBA's have all been tested. Everything passed, however the R.I.T. pack failed. We will replace with equipment we have in house. We assisted Montana Vista with a house fire last week. Purely defensive as the house was fully involved upon arrival. Small oven fire in Horizon with minimal damage. We had a trench rescue call using the Heavy Rescue. A construction worker fell into a 6 foot deep trench and dislocated his knee. Crew extricated using the rescue equipment on the truck. OSHA was called as the site did not have proper shoring equipment in place along with numerous other violations. Motion to accept Chief's report made by Commissioner McLellan and seconded by Commissioner Gelasco. Motion carried unanimously.
11. Fire Marshal's report: We have issued 228 operational and construction permits this year. The Fire Marshal informed the Board that he would like to have a full time secretary and will probably need another Deputy Fire Marshal in 2016. Motion to accept Fire Marshal's report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.

12. Captain Ames met with Dr. Berumen. He is happy with everything right now. Captain Ames is working on our FRO. CPR class conducted last night.
13. Communications: Chief McConnell and one of the dispatch supervisors came in to give a report to the Board. The Chief stated that 19% of the calls received are for Horizon Fire Department. The Chief spoke about the original contract from last year and the reason they need the cost increase. In June the cost was estimated at \$67,000 for 1.5 dispatchers to be on at all times for Horizon Fire. He stated that he could change it to 1.25 dispatchers for Horizon to assist in absorbing the increase more gradually bringing the total down to \$56,000. We believe that we would be able to get by on 1.25 dispatchers at this time. The idea was also brought up to pay the bill monthly instead of a lump sum which would mean we were paying for services not yet received. Attorney Contreras also brought up that there should be some type of a cap on their benefits to match ours as their package is more elaborate and costly than ours. Chief McConnell asked that we come to an agreement of paying \$56,900 as proposed in his last letter to the Board. Motion to accept made by Commissioner McLellan and seconded by Commissioner Gelasco. We will write a check immediately for 4 months dating back to October 1, 2015 and then pay monthly from there. Motion carried unanimously.
14. Motion to re-appoint Frank Guillen as Fire Marshal made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
15. Motion to table block party resolution made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
16. Attorney Contreras informed the Board that he had reviewed the resolution regarding food trucks and has no issues with it. Motion to accept resolution made by Commissioner McLellan and seconded by Commissioner Shoppach. Item approved.
17. There is a leadership conference in San Marcos next month that we would like to send 4 people to. The conference is free we just pay for motel and per Diem. The cost would be 1637.60 total. Attendees would be Chief Menendez, Captain Ames, Captain Gonzales and Fire Marshal Guillen. Motion to approve made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
18. Administrator Larson, Administrative Accountant Ames and Attorney Contreras held a committee meeting last week to come up with a closeout proposal for Blair-Hall for the final payment on the new station. Attorney Contreras presented the proposal for the Boards approval. Motion made by Commissioner McLellan to approve the letter and send to Blair-Hall. Motion seconded by commissioner Shoppach. Motion carried unanimously.
19. SISD lawsuit: Attorney Contreras stated that our lawsuit is scheduled for trial in February. They had asked for arbitration but then did not show up. MR. Contreras stated that he is going to ask the court for a summary judgement as we have done everything we have been asked to do while the school district has done nothing but delay this for more than 2 years. Motion to table made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.

20. CAD lawsuit: Motion to table made by Commissioner McLellan and seconded by Commissioner Gelasco. Item tabled.
21. Motion to table land appraisal made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item tabled.
22. Motion to delete made by Commissioner McLellan and seconded by Commissioner Gelasco. Item deleted.
23. Motion to delete made by Commissioner McLellan and seconded by Commissioner Gelasco. Item deleted.
24. Motion to allow Chief Menendez to apply for the Texas Forest Service insurance grant made by Commissioner McLellan and seconded by Commissioner Gelasco. Motion carried unanimously.
25. Motion to delete made by Commissioner Shoppach and seconded by Commissioner Sanchez. Item deleted.
26. Motion to delete made by Commissioner Shoppach and seconded by Commissioner Sanchez. Item deleted.
27. Motion to table the Fire Department/ESD#1 contract made by Commissioner McLellan and seconded by Commissioner Gelasco. Item tabled.
28. Motion to table SOP's made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
29. Motion to allow Commissioners' McLellan, Sanchez and Gelasco along with Administrator Larson, Administrative Asst. Noel and Administrative Accountant Ames to attend the annual SAFE-D Conference. Motion made by Commissioner Shoppach and seconded by Commissioner Gelasco. Motion carried unanimously.
30. Motion to allow \$2,200 under Firefighter retention, a night out at the Chihuahua's Baseball game next July 16. Motion made by Commissioner McLellan and seconded by Commissioner Sanchez. Motion carried unanimously.
31. Motion to approve the surplus equipment list as presented made by Commissioner McLellan and seconded by Commissioner Gelasco. Motion carried unanimously.
32. For the good of the District: We will be holding a strategic planning meeting on Saturday January 28, 2016 at 9:30 A.M. We will invite representative from the county, water districts, school districts and any others that could have information on the future growth of the district. We will discuss the ESD and Departments needs and goals for the next year, 2 years, 5 years and 10 years and how we plan on achieving these goals.
33. Next meeting set for Thursday January 28, 2016 at 6:30 P.M.
34. Motion to adjourn made by Commissioner McLellan. Meeting adjourned at 8:30 P.M.