

Minutes of the January 28, 2016 Commissioners Meeting

1. Meeting was called to order at 6:35 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioners Shoppach, Gelasco and Sanchez. Commissioners McLellan and Montoya not in attendance. Also present; Attorney Richard Contreras, Chief Kris Menendez, Administrator Ron Larson, Administrative Accountant Katherine Ames and Gabby Ferro from El Paso County Auditor's Office.
4. Presentations: None
5. Minutes were reviewed.
6. Financial report presented.
7. We have received approximately 1.2 million in tax revenues this month. We have approximately \$287,000 in payments that will be coming due in the next month.
8. Accounts payable approved.
9. No expenditures to report. Motion to approve consent agenda made by Commissioner Gelasco and seconded by Commissioner Sanchez. Consent agenda approved.
10. Chief's report: Chief Menendez reports 223 calls in December and 2851 total calls for 2015. So far 161 in January 2016. December stipend \$18,137. Tanker #401 finally finished. R403 blew out the transmission. This is one of the trucks we were going to get rid of so we will probably take it auction "as is". We interviewed 15 applicants last week and are going to accept 12 of them. They will start in February. The new uniforms are in and look sharp. Lots of compliments. We have 1 firefighter in the EPFD academy now and 2 more will start in July. The Pension Board met and determined that 2 firefighters did not meet minimum requirements because of training. We have had numerous mutual aid fires. The I.S.O. consultant to Chief Menendez last week "off the record" that we will get an I.S.O. rating of a 2 for the entire District! The official report will be released in approximately 3-5 months. Motion to accept Chief's report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Report accepted.
11. Fire Marshal Guillen reports 20 permits issued in January. Have inspected 6 mobile food trucks so far and we are working closely with Horizon City on this matter as well as ESD#2 and EPFD are looking at adopting the same resolution. New projects coming in are a Murphy's gas station, Sierra/Providence Hospital and a couple of shopping centers. Attended a good Conference on Leadership training. Motion to accept Fire Marshals report made by Commissioner Sanchez and seconded by Commissioner Gelasco.
12. EMS report: Everything going good. Will be meeting with Dr. Berumen on February 17 for a quality control meeting. Motion to accept EMS report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.

31. Motion to move item 31 up so Ms. Ferro did not have to attend the entire meeting. Motion to accept the Strategic Plan as presented made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
13. Communications report: December they dispatched 272 calls. 11% of all calls are ESD#1, 36% are ESD#2 and 29% are HPD. Communication's attends monthly meetings for better service. For the time being 911 classifies all calls before transfer. Motion to accept communications report made by Commissioner Sanchez and seconded by Commissioner Gelasco. Motion carried unanimously.
14. Investment report: 99% of our reserve is in C.D.'s. We will be meeting with Morgan Stanley to re-allocate our C.D.'s so that we have one rolling over each month so we have no penalties for early withdrawal. Right now the reserve balance is \$1,179,831.60. Motion to accept investment report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.
15. Motion to allow \$1,721.16 for the Fire Marshal to attend the ICC Conference in Las Vegas, March 21-25. Motion made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
16. Motion to delete item 16 made by Commissioner Sanchez and seconded by Commissioner Gelasco. Item deleted.
17. Motion to table block party resolution made by Commissioner Sanchez and seconded by Commissioner Gelasco. Item tabled.
18. Both the Fire Marshal and the Fire Chief will be looking for part time secretaries in the near future. Motion to table made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
19. Motion to allow Fire Marshal to place ad and begin interviews for a Deputy Fire Inspector to replace Paul Solis who has been hired by the State Fire Marshals' Office. Motion made by Commissioner Sanchez and seconded by Commissioner Gelasco. Motion carried unanimously.
20. Attorney Richard Contreras presented a counter offer regarding the lawsuit we have with them over Mission Ridge Elementary School fees. They owe us \$17,000 and offered \$2,500 and also asked for a 90% reduction on ALL future projects. Motion made by Commissioner Shoppach to respectfully decline the offer. Motion seconded by Commissioner Gelasco. Motion carried unanimously.
21. Attorney Contreras stated that regarding our lawsuit with CAD they seem to be purposely delaying some of the appraisals in question. Motion to table made by Commissioner Sanchez and seconded by Commissioner Sanchez. Item tabled.
22. Motion to table ESD#1/Horizon Fire Department contract made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
23. Motion made by Commissioner Gelasco to allow \$5,671 to send 3 Officers to the FDIC Conference in Indianapolis for a 7 day leadership course. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
24. Motion to table MCT's made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.

25. Motion to table land acquisition made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
26. Motion to allow \$1,747 for the purchase of a new MAC laptop for Chief Menendez made by Commissioner Gelasco. Motion seconded by Commissioner Sanchez. Not enough funds in FD technology account so money will be moved from 8000.02 to cover expense. Motion carried unanimously.
27. Motion made by Commissioner Shoppach to allow \$1,515.62 for the purchase of a new computer for the Administrator. His computer was purchased on 7/28/2011 and is experiencing numerous issues. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
28. Chief Menendez presented a modified pay schedule for the stipend. The Firefighters and Officers would all get at least \$1.00 more than they are now and it will still fit into what was budgeted for payroll this year. Since the Fire Department is contracted for services by the ESD the Board does not really have a say on pay scale. Motion to accept Chief's report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.
29. Motion to accept the County of El Paso's holiday schedule for ESD employees. Motion made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
30. Motion to table SOP's made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
32. Motion made by Commissioner Gelasco to allow \$2,278 for the purchase of classroom technology equipment and installation. Motion seconded by Commissioner Sanchez. Motion carried unanimously.

EXECUTIVE SESSION:

The Board of Commissioners moved into Executive session at 8:35 P.M. to discuss personnel issues and returned at 8:45 P.M. No action taken.

33. For the Good of the District: None
34. Next meeting February 25, 2016 at 6:30 P.M.
35. Motion to adjourn made by Commissioner Shoppach. Meeting adjourned at 8:52 P.M.