

Minutes of the March 17, 2016 Commissioners Meeting

1. Meeting was called to order at 6:36 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioners McLellan, Sanchez and Bonneau-Montoya. Commissioners Gelasco and Shoppach not in attendance. Also present; Attorney Richard Contreras, Chief Kris Menendez, Captain Daniel Ames, Administrative Accountant Katherine Ames.
4. Presentations: None
5. Motion to accept consent agenda made by Commissioner Bonneau-Montoya and seconded by Commissioner McLellan. Motion carried unanimously.
6. “
7. “
8. “
9. Chief’s report: Chief Menendez reported 233 calls in February and 538 year to date. \$18,584 was paid out last month in stipend payments. Training going well with good turnout. The month of February has been filled with hands on training in preparation for live burn training on April 2nd. Quint 401 required an emergency purchase for controls for the aerial due to a safety issue. The amount of the part was about \$6,200 and was for materials to repair the Quint left and right motion. P403 was involved in a minor MVA with a rock and bent the diamond plate on the rear bumper of the truck. The dent was hammered out and no further repair is required. The drivers driving privileges were removed for 3 months. Rescue 402 lighting and radio equipment was removed and truck is now ready for disposal. There have been 3 resignations this month – 1 for lack of time, one due to other job and one for personal reasons. We have had a number of fires both in our district and in the other district. The firefighters have made some great stops and saved a lot of property. The Fire Dept. is already working on their budget for the next budget year to turn into Katherine. Radio channels will be changing and will provide further info during agenda item. Motion to accept Chief’s report made by Commissioner McLellan and seconded by Commissioner Sanchez. Report accepted.
10. Fire Marshals Report: Fire Marshal Guillen not in attendance. Motion to delete made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Item deleted.
11. Communications: No report given Motion to delete report made by Commissioner Sanchez and seconded by Commissioner Bonneau-Montoya. Item deleted.
12. County Fire Channels: The Chief reported that the ESD will be picking up additional radio channels to replace the patch with ESD #2 and make for more effective communication speed with ESD #2. Report was for information only – no action required. Motion to delete made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Item Deleted.

13. Chief presented surplus form with 2 items for surplus which are an old RIT pack and a ladder that can no longer be repaired. The RIT pack will be added to the historical collection and the ladder will be sold for scrap aluminum. Motion to surplus items made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Motion carries.
14. BRW/Blair Hall: Richard Contreras reported that Blair-Hall has given the warranty list to Richard and some warranties are indeed expired. There are still quite a few companies owed money for the project. Richard will continue to work with Blair Hall in hopes to resolve soon. Motion to table made by Commissioner Bonneau-Montoya and seconded by Commissioner McLellan. Motion carried unanimously.
15. Motion to table CAD lawsuit made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Item tabled.
16. Motion to table SISD lawsuit made by Bonneau-Montoya and seconded by McLellan. Item tabled.
17. Motion to table Block Party Resolution made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
18. Fire Department and Fire Marshal secretaries: Chief Menedez reported that he is requesting to hire a part time secretary for the Fire Department and FM Guillen is requesting to hire a part time secretary for his office as well. The FD Secretary pay will be paid from the Fire Dept Payroll account and FM secretary funds will come from the FM Account. There was a discussion about using a Temp Agency to try out people in the position before hiring them permanently. Commissioner McLellan expressed that there may be an extra expense with this option but we will consult Tommy Cano to determine the best direction to go in. Motion made to approve 1 part time secretary for each office to work no more than 20 hours a week at no more than \$10.00 an hour by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Motion carried unanimously.
19. Chief Menendez gave a demonstration of an MCT to the board and discussed the benefits to using them in the fire vehicles. He received 2 quotes for 6 MCT's which would include the cases and docking stations for each unit. Also 911 will cover the cost of the Verizon wireless cards for each unit for the life of the unit. Motion made to accept the GETAC quote for \$29,254.00 to be paid out of the Capital Improvements budget. The motion was made by Commissioner Bonneau-Montoya and seconded by Commissioner McLellan. Motion carried unanimously.
20. FD/ESD #1 Contract: Chief Menendez spoke about the revised contract which includes \$325,000 for the Stipend program and an additional amount of \$19,000.00 for FF retention events. Attorney Contreras has reviewed the contract and added a statement to allow for amendments to the contract with Board approval. The \$19,000.00 will be budgeted and paid for next Fiscal year. Motion to approve made by Commissioner Bonneau-Montoya and seconded by Commissioner McLellan. Motion carries.
21. Land Purchase: Chief Menendez gave a brief description of the church land and some possible uses for the land. The Chief is asking for the ability to get

- the land surveyed in order to determine if purchase is viable. Motion to allow the Chief to go forward with survey was made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez. Motion carries.
26. Property on Thackery: Luis Javier Lopez provided information to help support his request for the ESD to adopt amendments to the fire code allowing him to proceed with his apartment complexes without having to install a fire sprinkler system. Attorney Contreras stated that the law does not allow the ESD to change the code. The ESD will need Mr. Lopez to provide a legal opinion regarding this issue in order for the board to consider taking any further action. Motion to delete made by Commissioner Bonneau-Montoya and seconded by Commissioner McLellan. Item Deleted.
 22. Cascade Equipment: Chief Menendez presented a quote to replace 4 ASME bottles in the Cascade System due to the current ones not being usable anymore. The quote was for \$ 11,192.47 which will be paid from Capital Improvement budget. Motion to purchase the bottles was made by Commissioner McLellan and seconded by Commissioner Sanchez. Motion carries.
 23. Capital Improvements: Motion to delete made by Commissioner McLellan and seconded by Commissioner Bonneau-Montoya. Item Deleted.
 24. OEM Conference: Last month it was approved for 3 people to attend the OEM Conference in April. Chief Menendez is asking to take one additional person or replace one of the individuals already approved to go. Also the Chief asked for the board to reassign the OEM under the fire department. Commissioner McLellan made a motion that the Office of Emergency Management be reassigned under the fire department and that the Fire Chief determine who should attend the conference and that at this time the Fire Marshal does not need to attend the conference. Motion was seconded by Commissioner Bonneau-Montoya. Motion carries.
 25. Rope Rescue School: The Chief is requesting to send 3 Fire Fighters to Socorro New Mexico for Rope rescue School. The cost to send 3 people is \$2,481.50. Motion made to send 3 people was made by Commissioner Bonneau-Montoya and seconded by Commissioner Sanchez.
 27. Motion made to approve emergency Repair of Q-401 for safety issues for an initial cost of \$6,200.00 Motion made by Commissioner McLellan and seconded by Commissioner Sanchez. Motion carries.
 28. No Executive Session
 29. Good of the District: On April 2nd the Kiwanis Club will be holding a child safety community event at the fire Department from 8-12. Also on April 2nd the Fire Department will be having live fire training at the El Paso Training Academy.
 30. Next meeting will on April 28, 2016 at 6:30 P.M.
 31. Motion to adjourn made by Commissioner McLellan. Meeting adjourned at 8:35 P.M.