

Minutes of the April 23, 2015 Commissioners Meeting

1. Meeting was called to order at 6:35 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioner Bonneau, Gelasco, and Sanchez. Commissioners' McLellan and Shoppach absent. Also present Interim Fire Chief Kris Menendez, Attorney Richard Contreras, Administrator Ron Larson, Administrative Accountant Katherine Ames and Elva Ramos from HCPD/HFD dispatch.
4. Presentations: Administrator Larson informed the Board that any maintenance issues from April are attached to the agenda.
5. Minutes were reviewed.
6. Administrative Accountant Ames reports that we need to move money into the operating account. Explanations are attached to the agenda.
7. Investment report is attached to the agenda.
8. Tax income and investments were reviewed.
9. No expenditures to report. Motion to accept consent agenda made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
10. Fire Chief's report: Interim Fire Chief Menendez reports electrical issues with Quint #401. Alternator went out. Rescue #405 is in. It was delivered about 2 weeks ago. The firefighters have had training on it. Equipment being put on the truck and it will be placed into service. Training is slow. Not a lot of attendance and not sure why. Working on the Fire Department's budget for next year. It should be turned into Katherine by the end of the month. Motion to accept Chief's report made by commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
11. Fire Marshal's report attached to agenda. Motion to accept Fire Marshal's report made by Commissioner Sanchez and seconded by commissioner Gelasco. Motion carried unanimously.
12. EMS report: Captain Ames has nothing to report.
13. Communications report: Elva Ramos of dispatch reports that all the consoles that are part of the expansion are in and the 911 phones should be in next week. The new dispatchers are going through training now. Motion to accept Communications report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.
14. We have a business that used to be a restaurant but is being converted to offices and they would like to remove the hood system. Fire Marshal Guillen asked that the Board pass a resolution and establish SOP's for this removal. It must be done by a qualified company. Motion to table until we can put the resolution and SOP's together for the next meeting made by Commissioner Bonneau and seconded by Commissioner Sanchez. Item tabled.
15. Fire Marshal Guillen asked if the Board would consider carrying the TECLEOSE license for himself and future deputies in conjunction with

developing an investigative division. Fire Marshal Guillen and Deputy Fire Marshal Solis both have their investigators certificates and both are law enforcement trained which is a pre-requisite. Deputy Fire Marshal Ornelas may attend E.P.C.C. to obtain his law enforcement certificate this fall (see item16). Motion to approve made by Commissioner Bonneau and seconded by Commissioner Sanchez. Commissioners' Bonneau and Sanchez voted "for while Commissioner Gelasco voted against. Motion carried.

16. Fire Marshal Guillen would like to send Deputy Fire Marshal Ornelas to E.P.C.C. to obtain his peace officers license. He would be attending the course at night while still working for ESD#1 Fire Marshal's Office and full time with E.P.F.D. He would take leave from the city when necessary. Fire Marshal Guillen would like to pay the cost (\$4,400) out of his budget. The Board asked the Fire Marshal to bring back some type of proposal for the next meeting showing us paying for the course and maybe paying only half up front or different scenarios. Motion to table made by Commissioner Bonneau and seconded by Commissioner Sanchez. Item tabled.
17. Interim Chief Menendez presented information on the "Rescue Jacks" for Rescue #405. This item had been previously approved at a cost of \$9,550. We are now being told that the company quoting the equipment to us is "selling outside of their territory" and we have to deal with a company here in Texas. The company here in Texas is quoting us the same equipment at a higher price, but we have no choice but to use them. Motion made to approve using this firm and paying the higher cost made by Commissioner Sanchez and seconded by Commissioner Bonneau. Motion carried unanimously.
18. Motion to approve the purchase of two additional radios at a cost of a little over \$11,000 made by Commissioner Bonneau. These radios are needed (1 at communications and 1 at the fire department) in order for us to switch over to digital communications. Motion seconded by Commissioner Gelasco. Motion carried unanimously.
19. Administrator Larson presented two quotes on finishing the landscaping by putting concrete in the parkways. One quote was for \$4,400 and the other was for \$3,000. Motion to allow \$3,000 for the landscaping made by Commissioner Bonneau and seconded by Commissioner Sanchez. Motion carried unanimously.

The Board of Commissioners retired into Executive Session at 7:00 P.M.

20. The stipend program was discussed
21. Fire Chief's job description was not discussed

The Board of Commissioners returned from Executive Session at 8:25 P.M...
No action taken.

22. Motion to table stipend program made by Commissioner Bonneau and seconded by Commissioner Gelasco. Item tabled.

23. Motion to table Chief's job description made by Commissioner Bonneau and seconded by Commissioner Gelasco. Item tabled.
24. For the Good of the District: Interim Chief Menendez reports that a group of "troubled youth" will be visiting the station on Saturday May 2 from 2:00 to 6:00. Administrative Accountant.
25. Next regular meeting May 28, 2015 at 6:30 P.M.
26. Motion to adjourn made by Commissioner Bonneau. Meeting adjourned at 8:58 P.M.