

Minutes of the **May 26, 2016** Commissioners Meeting

1. Meeting was called to order at **6:35** P.M.
2. Pledge of allegiance was recited
3. Quorum present, Commissioners Shoppach, Gelasco, and Sanchez. Commissioners Bonneau-Montoya and McLellan not in attendance.
4. Administrator Larson related to the Board that the Horizon Fire Department participated in the M.D.A. boot drive and raised \$4656 dollars over the weekend for Muscular Dystrophy.
5. Minutes reviewed.
6. Financial; all accounts good.
7. Tax income reviewed.
8. Accounts payable reviewed.
9. No expenditures. Motion to accept consent agenda made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
10. Chief's report; Chief Menendez reports 246 calls in April and 1054 year to date. We had one firefighter attend Rescue school part 1 in Socorro, N.M. Part 2 postponed due to lack of attendance. The 2 new trucks are in. They will be getting the accessories done in the next couple weeks and will then be put in service. Culberson County has backed out on purchasing R403. It will be sent to auction. The finger print time clock has been installed and undergoing testing right now to hopefully start using for the next pay period. Motion to accept Chief's report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Report accepted.
11. Fire Marshal's report; 139 permits issued by the Fire Marshal's office so far this year. Have a meeting next week along with EPFD and ESD#@ to discuss fireworks with the County Judge. We have hired a part time secretary to take Tami's place. She will begin June 1. Motion to accept Fire Marshal's report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.
12. EMS report; Met with Dr. Berumen to discuss ALS protocols. Dr. Berumen's contract is also due for renewal. Physio-Control was at the station working on the AED's. Warranty work. Motion to accept EMS report made by Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.
13. Communications report; Communications reports that ESD#1 had 318 calls last month. The MCT's are in and are being installed as we get the trucks to R.T.C. Motion to accept Communications report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Report accepted.
14. The preliminary budget was discussed. As explained this is just a wish list until we get accurate numbers from CAD. We received a letter from CAD that says we should get our numbers in the future by April 8. Motion to accept preliminary budget as presented made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.

15. Motion to table. Fire Marshal Guillen explained that the Community Center asked for an extension and it was granted. Some work has been done and is in compliance as requested. Motion made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
16. Full time Fire Marshal; Commissioner Gelasco stated that he feels we need a full time Fire Chief before we need a full time Fire Marshal. It was explained that if the Fire Marshal is doing his job on plans review and inspections that we should not have the “big” fires. Motion to table made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item tabled.
17. Motion to allow ESD#2 investigators to conduct investigations and have the authority to make arrests in our District if necessary. They would not be investigating any fire without our requesting them to. Motion made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
18. Non-profits and permit fees. Commissioner Gelasco asked if ESD#2 gave any kind of discount to non-profit organizations on their permit fees. According to Fire Marshal Guillen they have the same fee schedule as ours. Motion to table made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item tabled.
19. We had an arbitration hearing with Socorro Schools over the \$17,500 they still owe us for fees on Mission Ridge Elementary School. They were not negotiating with us at all. They have asked for comparable fee schedules from other ESD’s. Administrator Larson has pulled 8 examples from other ESD’s in Texas and forwarded the information to Richard. Our fee schedules are right in line with others around the state. Motion to table made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
20. Attorney Contreras and Administrator Larson met with Blair-Hall attorney McLean to discuss finalization of station project. Mr. McLean was presented with receipts and invoices for warranty work that has had to be done at the station since we have had no warranties given to us by Blair-Hall. Both parties agree that the amount in question, (approximately \$90,000) is for warranties. The principle amount of \$244,404.01 is not disputed. Mr. Contreras suggested that the Board approve the payment of \$244,404.01 to Blair-Hall now and it will make further negotiations more amicable. Motion to approve made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
21. Motion to table Dr. Berumen’s contract as we have not received it yet made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item tabled.
22. Motion made by Commissioner Gelasco to accept the three-year maintenance contract from Physio-Control for the upkeep of the EAD’s and Lifepaks. Contract amount is \$23,431.80 for the three years or \$7,810 per year. This is required maintenance. Motion seconded by Commissioner Sanchez. Motion carried unanimously.

23. Motion conditionally made by Commissioner Gelasco to purchase the 1.370 acres of land being offered us by Manantial en el Desierto Church. Appraised price is \$103,000. The Board is asking if the church would take a check for \$2,000 earnest money to hold the land until we can purchase in the new budget year. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
24. Motion made by Commissioner Gelasco to purchase the "Click-Mate" quick disconnect couplings for the Cascade System at a cost of \$2,080. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
25. Chief Menendez asked that the ESD's SOP's be changed so that he could apply to be an ESD Commissioner. Attorney Contreras stated that the County looked at this issue and their only problem with the SOP is that it says the "Board" appoints the Chief and therefore he could not appoint himself. Commissioner Gelasco stated that he still feels there is a conflict of interest and would be totally against it. Motion to table made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
26. The Board decided that as soon as the Fire Marshal's new vehicle is put into service that the old FM402 will be taken to auction. Motion made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.
27. Motion to change the "records retention clerk" from Administrative Assistant to Administrator. Tami, who is our records retention clerk right now will be leaving at the end of June. Ron will take whatever classes are necessary. Motion made by Commissioner Gelasco to change and seconded by Commissioner Sanchez. Motion carried unanimously.
28. Motion made by Commissioner Sanchez to allow \$480 for Administrator Larson and Administrative Accountant Ames to attend "Public Finance Investment Act Training" on June 14, 15. Motion seconded by Commissioner Gelasco. Motion carried unanimously.
29. For the Good of the District; A law enforcement hostage negotiation class was held in our classroom last Mon., Tue, and Wed. It was attended by numerous agencies including FBI, ATF, ICE, Border Patrol, El Paso Police, El Paso Sheriff, and a couple police departments from out of town. They called us because the place that the training had been scheduled for was double booked. They were most appreciative and had a lot of nice comments about the station.
30. Next meeting will be on Thursday June 16, 2016. It will be one week early as one of the Commissioners will be out of town the next week and we would not have a quorum.
31. Motion to adjourn made by Commissioner Gelasco. Meeting adjourned at 8:47 P.M.