

## Minutes of the June 30, 2016 Commissioners Meeting

1. Meeting was called to order at 6:47 P.M.
2. Pledge of allegiance was recited
3. Quorum present, Commissioners Shoppach, Gelasco, and Sanchez. Commissioners Bonneau-Montoya and McLellan not in attendance.
4. Administrator Larson presented a rough draft of an article we would like to put in the newspaper regarding our I.S.O. 2 rating.
5. Minutes were reviewed.
6. Financials; reallocation sheet approved. Motion Gelasco, second Sanchez. Approved unanimously.
7. Tax income reviewed. Administrative Accountant Ames presented the Board with a tentative calendar for the upcoming budget hearings and meetings.
8. Accounts payable reviewed.
9. No expenditures. Motion to approve consent agenda made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
10. Chief's report; Chief Menendez reports 236 calls in May and 1269 ytd. \$17860.92 spent on stipend payments last month. We added four new recruits bringing the total to 40 firefighters. Fleet in good shape. Recently had required pump testing done and 2 trucks failed. We are working on the problem and they will be re-tested. We are coming up on the end of the budget year so we are using funds to repair some of the smaller items that may have been pushed back due to time and money. The new finger print I.D. time clock has been put into service and is working well. We are preparing for the 4<sup>th</sup> of July. We expect to be very busy and are planning on running two trucks all weekend long and will have every available firefighter on shift Monday night. We had 60 kids from the summer camp at the Manantial en el Desierto church come over for a safety talk and station visit today. The firefighters sprayed them with water and were a big hit. Motion to accept Fire Chief's report made by Commissioner Shoppach and seconded by Commissioner Gelasco. Report accepted.
11. Fire Marshal's report; Fire Marshal Guillen reports 170 permits issued year to date. The Murphy's gas station should begin construction soon in the Walmart parking lot. We have two new shopping centers opening soon. The hospital should begin soon and has been changed from 3 stories to 2. We have had 5 of 6 known fireworks stand operators come in for permits and are open for business. The Moonlight Grill is advertising a "Fireworks Show" on Sunday July 3<sup>rd</sup>, but have not obtained the required permits from us nor the city. Motion to accept Fire Marshal's report made by Commissioner Shoppach and seconded by Commissioner Gelasco. Report accepted.
12. EMS report; we are working on the renewal of the contract with Dr. Berumen as our medical director. Motion to accept report made by

Commissioner Gelasco and seconded by Commissioner Sanchez. Report accepted.

13. Communications report; Communications reports dispatching Horizon Fire 292 times in June or 11% of the incoming calls. They are also getting ready for the 4<sup>th</sup> of July with extra dispatchers on duty that night. There have been some problems with the encoder alerting us. They are aware of the problem and it is being looked at. Motion to accept report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Report accepted.
14. The Sparks Community Center has violated the agreement they made with us regarding compliance. They are installing electrical that is not up to code. When confronted they stated that they are switching electricians. Motion to delete made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item deleted.
15. Motion to table full time Fire Marshal made by Commissioner Shoppach and seconded by Commissioner Gelasco. Item tabled.
16. Non-profit fees; we will deal with the permit and inspection fees for non-profit organizations on a case by case basis. They will have to come in and present their case to the Board. Motion to table made by Commissioner Sanchez and seconded by Commissioner Gelasco. Item tabled.
17. Fire Marshal Guillen asked if his secretaries hours could be moved from 20 to 30 hours a week. She would be here to help with phones and great guests. Motion made by Commissioner Sanchez and seconded by Commissioner Shoppach. Motion carried unanimously.
18. SISD lawsuit; mediation went no-where with Socorro Schools. Discovery will be with-in 30 days and then a trial date will be set. Motion to table made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
19. Motion to table Blair-Hall lawsuit made by Commissioner Gelasco and seconded by commissioner Sanchez. Item tabled.
20. Motion to raise attorney Richard Contreras hourly rate to \$200/hr. He has been with us for almost ten years and never raised the rate in those years. It will also make the rate the same for District#1 and District#2. Motion made by Commissioner Shoppach and seconded by Commissioner Gelasco. Motion carried unanimously.
21. Motion to table Dr. Berumen's contract made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item tabled.
22. Motion to delete Massimo warranty made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item deleted.
23. SOP's; Chief Menendez asked the Board again to consider removing the restriction in our SOP's that prohibit the Chief from serving as a Commissioner at the same time. Commissioner Gelasco stated that even if the County doesn't have a problem with it he does and that in discussions at SAFE-D is was highly discouraged. Motion to delete made by Commissioner Gelasco and seconded by Commissioner Sanchez. Item deleted.

24. Motion made by Commissioner Shoppach to allow \$3,671.14 for the purchase and installation of two drop air-lines in the bays. Motion seconded by Commissioner Gelasco. Motion carried unanimously.
25. We would like to send 4 people to TEEEX Annual Fire School in July. Cost including travel and per diem totals to \$8,408. Motion to approve made by Commissioner Sanchez and seconded by Commissioner Shoppach. Motion carried unanimously.
26. 4th of July; Chief Menendez is asking to rent the Emerald Springs Country Club pool for a cookout and swimming during the day of the 4<sup>th</sup>. It will keep all the firefighters together and we will report to the station between 5-6 P.M. to start manning the trucks and rolling out. Motion to accept made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.
27. Motion made by Commissioner Gelasco to purchase the following equipment:
  - 1 pallet of AAAF foam. (40/5gallon buckets) \$94.75/bucket = \$3,790
  - 10 sets of turn out gear. \$2,389.94/set = \$23,289.40
  - 1 Treadmill, Commercial duty for weight room. \$5,765Motion seconded by Commissioner Shoppach. Motion carried unanimously.
28. Motion made by Commissioner Gelasco to purchase a new radio for the new truck at a cost of \$4,900. Motion seconded by Commissioner Shoppach. Motion carried unanimously.
29. Motion to table shelves made by Commissioner Gelasco and seconded by Commissioner Shoppach. Item tabled,
30. Motion to allow Administrator Larson or Administrative Accountant Ames to request electronic transfer of funds from our reserve at Morgan Stanley rather than requesting a check. The transfer will normally be same day and is actually a cheaper fee than requesting a check. The Board will **ALWAYS** approve the transaction before any money is moved, Motion made by Commissioner Gelasco and seconded by Commissioner Sanchez. Motion carried unanimously.

#### NOTHING TO DISCUSS IN EXECUTIVE SESSION

31. The appraisal for the piece of land that Manantial en el Desierto church wants to sell us was appraised at \$113,000. Demolition of the old house trailer on the property will cost \$6,570 which has been agreed to be split by both parties for a cost of \$3,285. Each. Total price to the District will be \$109,715. We will give the church \$2,000 earnest money and officially purchase this land in the fall under the new budget. Motion was approved in last month's meeting.
32. Next meeting will be July 27<sup>th</sup> at 6:30 P.M.
33. Motion to adjourn made by Commissioner Gelasco. Meeting adjourned at 8:57 P.M.

