

Minutes of the **September 26, 2013** Commissioners Meeting

1. Meeting was called to order at **6:35** P.M.
2. Pledge of allegiance was recited
3. Quorum present, Commissioners McLellan, Ames, Shoppach, Gelasco and Hambric.
4. Human Resources class here in El Paso on October 29. Cost is \$ 149 per person. Recommendation that Tami and possible Ron attend. The Texas Forest Service Grant for reimbursement for workman's comp was denied because it was turned in to late. Kris is working on it. Will address at the next meeting.
5. Minutes of August meeting were reviewed.
6. Financial report was reviewed.
7. Tax income and investments were reviewed
8. Accounts payable for August were approved.
9. Expenditures for BRW Architects in the amount of \$8190. Motion to approve expenditures and consent agenda made by Commissioner Hambric and seconded by Commissioner Ames. Motion carried unanimously.
10. Chief Keys reports: 136 calls in August and 1082 through September 22. Vehicle maintenance: Quint #401 went in for repairs on rough idling and the cab raise switch was not working. Repairs totaled approximately \$1,000. The light tower was not working and it was repaired by Stuart and Stevenson for \$300. UT#401 had the driver side grab handle break. Part is on order. Training has been going well. Right now there is good moral and good attendance. Training being conducted by Asst. Chief Menendez, Firefighter Saul Pondo and Captain Daniel Ames. Motion to accept Chief's report made by Commissioner Ames and seconded by Commissioner Gelasco. Report accepted.
11. Fire Marshal Guillen reports: 115 construction and operational permits have been issued since the first of the year. Eastlake High School final inspection scheduled for October. Reserve Deputy Fire Marshal Menendez filled in while Fire Marshal attended the Firehouse software conference. Fire Marshal Guillen has completed his TECLEOSE training for this year. ESD#2 Fire Marshal Roger Esparza and ESD#1 Fire Marshal Frank Guillen will be meeting with County Judge Veronica Escobar the upcoming January fireworks season among other things. The citation process is in progress. Attorney Richard Contreras meeting with county officials to discuss. We had 2 carnival permits and safety presentations done in August. Motion to accept fire Marshal's report made by Commissioner Ames and seconded by Commissioner Gelasco. Report accepted.
12. SISD inspection fees: Richard Contreras presented a letter he received from Mr. Baskin, attorney for SISD requesting a meeting to discuss the fee schedule. He would like himself, Richard and one Commissioner to attend but not either districts Fire Marshal. He stated that he would approve of us

looking at the fire suppression system. The Board's recommendation is to have him attend a board meeting with the entire board but we will not meet with him with just one Commissioner as we feel it would be a waste of time as one Commissioner cannot make a decision and we would still have to discuss this in a regularly scheduled board meeting. Motion to delete this item made by Commissioner McLellan and seconded by Commissioner Shoppach. Item deleted.

13. New forms have been created for the stipend program. The R.P.O. form has been revised. Beginning October 1 an R.P.O. form will be attached to any quote turned in to administration and Ron will be doing all purchasing and Tami will be in charge of accounts payable. Also Ron will receive and open any packages delivered to the station and verify contents before turning over to the department. Motion to accept made by Commissioner Gelasco and seconded by Commissioner Ames. Motion carried unanimously.
14. Surplus property will be discussed at the next meeting. We will possibly meet before the next meeting to walk the station and list all surplus property and discuss disposal. Motion to delete Made by Commissioner Ames and seconded by Commissioner Gelasco. Item deleted.
15. Motion to delete classroom technology made by Commissioner Ames and seconded by Commissioner Hambric. Item deleted.
16. Motion to delete dayroom furniture made by Commissioner McLellan and seconded by commissioner Gelasco. Item deleted.
17. Motion to delete station furnishings made by Commissioner McLellan and seconded by Commissioner Gelasco. Item deleted.
18. New station construction going well. Paint is going on all the walls. Stained concrete will begin next week. Received change order asking for three more days due to the rain delays. Motion to table made by Commissioner Ames and seconded by Commissioner Gelasco. Item tabled.
19. Fire hydrant for new station: Commissioner Hambric attended a meeting with the Horizon MUD to discuss the fire hydrant in the rear of the station. He informed them that we would not be installing the hydrant as we would not spend \$ 60,000 to \$80,000 for it and delay the project by 5-6 weeks. The water board came back and said they found a six inch line we could hook up to at the corner of Darrington and Oxbow but we have no figures on that cost yet. BRW estimates the cost would be around \$17,000 - \$20,000. After discussion it was the consensus of the Board and Officers that at this time we can do without it and we can always put it in later if necessary. We may take one of the hydrants we have here at the station and bolt it down in the back for training purposes. Motion to delete made by Commissioner Ames and seconded by Commissioner Hambric. Item deleted.
20. Motion made by Commissioner Hambric to allow \$5,800 for the purchase of two new AED's for the new trucks. Items will come from accounting code 1700.02. Motion seconded by Commissioner McLellan. Motion carried unanimously.

21. Motion made by Commissioner Ames to allow \$1,980 for the purchase of six new pulse ox units. Motion seconded by Commissioner Shoppach. These will come out of accounting code 1700.02. Item carried unanimously.
22. Stipends: Commissioner Gelasco questioned paying for firefighters to attend training and paying for the training coordinators. After much discussion explaining the protocols and checks and balances we have put in place to avoid abuse Commissioner Ames made a motion to approve. Motion seconded by Commissioner McLellan. Motion carried unanimously.
23. Motion to table vending machines for the new station. Ron will bring quotes in to the next meeting. Motion made by Commissioner Hambric and seconded by Commissioner McLellan. Item tabled.
24. Motion made by Commissioner Hambric and seconded by Commissioner Shoppach to authorize Commissioner McLellan to sign the new Tax Assessor Collector fee contract. Motion carried unanimously.
25. Eddie Sanchez from Life Ambulance Service presented information on their need for a closet and safe to store narcotics in the new station. Eddie stated that DEA guidelines require them to be store in a safe and that the safe be inside an alarm equipped closet. Life will build the closet and supply the safe at their expense one we move into the new station. Motion to allow them to proceed made by Commissioner Gelasco and seconded by Commissioner Hambric. Motion carried unanimously.
26. Motion made by Commissioner Gelasco to allow \$4,360 for the purchase of structural firefighting gloves. Some will be issued right away while the balance will be placed in inventory. Purchase will be made from accounting code 1600.02. Motion seconded by Commissioner Hambric. Motion carried unanimously.
27. Motion made by Commissioner Ames to allow \$6,082.60 for the purchase of firefighting helmets and helmet fronts. The helmet fronts are necessary because of the change of our unit numbers to comply with the new county wide numerical system for trucks and firefighters. Purchase will be made from accounting code 1600.02. Motion seconded by Commissioner Shoppach. Motion carried unanimously.
28. Motion to allow \$1,794 for the purchase of a new camper shell for R#404 from accounting code 6600.02. Motion made by Commissioner Ames and seconded by Commissioner Hambric. Motion carried unanimously.
29. Motion made by Commissioner Ames to allow \$5,141 for the purchase of an Extendo Bed for R#404 from accounting code 6600.02. Motion seconded by Commissioner Hambric. Item carried unanimously.
30. Commissioner Hambric with the Board and legal discussed the possibility of billing the prisons for the numerous medical we have to make there every year. The Board would like to invite a representative from Avalon, the company that runs the prison to attend the next board meeting. Richard will also look into the legalities of such billing. Motion to table made by

Commissioner McLellan and seconded by Commissioner Gelasco. Item tabled.

31. Motion to allow \$1,861 for the purchase of a new projector for the classroom. Item will come from accounting code 1700.01. Motion made by Commissioner Ames and seconded by Commissioner Gelasco. Motion carried unanimously.
32. Motion to allow \$7,183.74 for the change orders on Pumper#403. Change order was necessary to add a VHF radio to the truck because District #2 will not be using the 800 band width radios and as such we would not be able to communicate with them. Motion made by Commissioner Hambric and seconded by Commissioner Ames. Motion carried unanimously.
33. Motion made to send two people to Socorro, N.M. for fire ops training. Cost is \$1,074 per person. The training will come from accounting code 6300.02 and travel from 6400.02. Motion made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.
34. The new radios need to be installed. R.T.C. will do the installation for \$4,627.50. Item will come from accounting code 6800.02. Motion made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.
35. The City of El Paso fees for the radio band width are as follows. \$491.57 per radio or \$26,554.78 for the 54 radios we now have. Richard will have to meet with legal from the City to create a contract. Motion to table made by Commissioner McLellan and seconded by Commissioner Gelasco. Item tabled.
36. No items for Executive Session
37. For the good of the District: Commissioner Gelasco is working on the equipment necessary for us to be able to control the stop lights now that the new Wal Mart is about to open. He spoke to a Mr. Cardoza with TxDot who referred him to Mr. Fino with the City of El Paso. Inside the city limits the city pays for the equipment but pays nothing for maintenance. Commissioner Gelasco is working on getting us a price but believes it to be around \$10,000 per stop light.
The new 16" natural gas line that is being installed in the median on Darrington will soon be coming down in front of the station. They will have to block the intersection of Nunda and Darrington for approximately 1 week.
Fire Marshal Guillen would like to start a school district safety program. A trophy would be awarded to the school in each district that has the best compliance with codes and safety issues. This would be a traveling trophy that would go to the next school next year. We would present the trophy during Fire Prevention week.
National night out is next Tuesday night from 4:30-9:00. We will have two helicopters landing, numerous law enforcement agencies, and the Fire department will do an extrication presentation along with having a couple of the firefighters repel from the ladder truck. We will raise our large flag during the playing of the national anthem.

During the flooding on September 12 we had numerous civilians requesting sand bags. The department ran somewhere around 40 emergency calls. We requested sand bags from the county, but were told we would have to send firefighters to County Road and Bridge to fill up sand bags but we informed them we did not have time. County Commissioner Vince Perez called to check on us.

Richard Contreras met with the City Attorney and our \$25,000 tax money issue should be resolved soon. The balance will be worked on after that. Central appraisal sent Richard assessments on the properties that the city has annexed. Richard provided that with maps of the district.

In the next legislative session SAFE-D will attempt to have the additional 05 cents property value law passed. They will also go after un-encumbered funds that the state has.

Commissioner Shoppach is working on our I.S.O. ratings. He presented a little information on what he has found so far.

38. Next meeting will be October 24, 2013 at 6:30 P.M.

39. Motion to adjourn made by Commissioner Gelasco. Meeting adjourned at 8:55 P.M.