

Minutes of the October 30, 2014 Commissioners Meeting

1. Meeting was called to order at 6:30 P.M.
2. Pledge of allegiance was recited.
3. Quorum present: Commissioners McLellan, Shoppach, Sanchez, and Gelasco. Commissioner Bonneau not in attendance. Also present HR Consultant Tommy Cano, Attorney Richard Contreras, Ed Songe from Blair-Hall and his attorney Mike McLain.
4. Presentations: None
5. Minutes of last meeting were reviewed.
6. Financial report: \$30,000 was moved from Fire Marshal account into operating under salaries.
7. Comptroller Ames presented end of year totals on tax income and investments which are available for viewing on the web site.
8. Accounts payable approved.
9. No expenditures to discuss. Motion made by Commissioner McLellan to accept consent agenda with changes noted. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
10. Chief Keys reports: 226 calls in September and 2319 total year to date. The severity of the types of calls seems to be increasing. We are running a lot more trauma calls. We have been running the Light Rescue trucks on medical calls instead of a Pumper or Quint. Working well so far but we will have to see how the fuel bills compare to get a more accurate idea. We have had 2 recent CPR saves with both patients back at home and functioning normally. Maintenance; maintenance on the large trucks was down last month possibly due to running QRV's on medical calls. Tanker #401 has an issue with the side chutes not deploying correctly. The parts are on order but the truck can still be used with the back water chute. Rescue #402 is in the shop for front end noise. The back window in the camper shell of Rescue #403 was shattered when the slide out did not go all the way back in and the window was closed on it. The technician from Siddons-Martin was in town and spent 3 days certifying all the SCBA's. He had to take 7 packs back to Phoenix with him for more extensive repairs or due to a lack of parts. Training; EBOLA training was held last week using CDC and Border RAC guidelines. Good turnout and good training. He had EVOC (Emergency Vehicle Operators Course) training in conjunction with VFIS and Texas Forest Service. Total of 8 hours of classroom training. We were going to also do hands on driver training but the location we were going to use canceled on us at the last minute. We have an in-house firefighter that is certified to complete the training. The firefighters did a walk through and pre-plan at Mission Ridge Elementary School arranged by Fire Marshal Guillen. We are working on getting emergency evacuation plans from all the schools in the District. Conferences; SAFE-D Conference in January in Bastrop, Texas, JEMS Conference in Baltimore in February and IAFC Fire/Medical in Las Vegas in March. Will bring more information on possibly attending some of these to future meetings. We had a great turnout for National Night Out at the

City Park on October 7. On Halloween day we are participating in a parade at Dr. Sue Shook Elementary School and then later that evening we will be handing out glow-sticks to the kids as in the years past. Personnel; we have 6-7 new “probies” that have recently come into the department. We have 2 Lieutenants who also work for EPFD who recently received their paramedic certification and 1 firefighter who received his paramedic certification through the military. We have a Lieutenant who asked for a leave of absence to study for his nursing test. Motion to accept Chief’s report made by Commissioner Gelasco and seconded by Commissioner Sanchez.

11. Fire Marshal’s report is available for viewing on the web-site or in drop-box. The State Fire Marshal’s Conference that he recently attended was an excellent conference. Year to date the Fire Marshal’s office has issued 130 permits. Need to start talks about an ISO re-rate after the first of the year. Motion to accept Fire Marshal’s report made by Commissioner Shoppach and seconded by Commissioner Gelasco. Motion carried unanimously.
12. EMS Report; Captain Ames reports that our FRO has been renewed. Of the 2319 calls that we have run so far this year 1672 of them have been medical calls. We have some new protocols that Captain Ames and Dr. Berumen will present to the firefighters soon to include no longer using Epi-pens for anaphylactic shock but will instead be administering sub-cutaneous Epinephrine. Captain Ames would like to put together a medical review team and asked Commissioner McLellan to be a part of this team. We have as mentioned 3 new paramedics on the department along with 2 of our recent hires are EMT certified and 4 others are taking the EMT course now. Captain Ames has looked into vaccinations for all the firefighters. If they had none of the 4 vaccinations that we would like for them to have the cost to obtain these would be \$6,900. We are still trying to get everyone to bring in their shot records so that we can determine exactly what our guys need. Commissioner McLellan wants to see all the firefighters vaccinated with everything they need as soon as possible. He would also like for Tami to make a spread sheet with dates when shots expire, CPR expires and EMT or firefighters certifications expire. We will also look into a doctor we can work with on vaccinations and physicals. Motion to accept EMS report made by Commissioner Gelasco and seconded by Commissioner Shoppach. Motion carried unanimously.
13. C.E. Solutions is an on-line continuing education web-site for firefighters and EMT’s to get needed hours from the computer. Our subscription has lapsed. \$3,800 for 40 firefighter log-ins for 2 years. Motion to approve made by Commissioner McLellan and seconded by Commissioner Shoppach. Motion carried unanimously.
14. Mike McLain, attorney for Ed Songe of Blair-Hall addressed the Board regarding the liquidated damages that Blair-Hall will be responsible for because of the delay in finishing the station. Mr. McLain stated that they consider substantial completion was back in May. That some of the delays were caused by sub-contractors and that some of the requests made by BRW were unreasonable. Attorney Contreras, Administrator Larson and representatives from BRW Architects will meet next week to finalize figures

which will then be presented to the ESD#1 Board of Commissioners for their approval. After the Board has approved the final it will be forwarded to Blair-Hall who can dispute charges then. Motion to delete made by Commissioner McLellan and seconded by Commissioner Shoppach. Item deleted.

15. Attorney Richard Contreras presented an engagement letter for the Board to authorize JoAnne Nugent of S.B.N.G. work with Richard on our annexation suit against the City of El Paso. Motion to approve made by Commissioner McLellan and seconded by Commissioner Shoppach. Motion carried unanimously.
16. We have begun getting the Horizon Fire Department set up as a 501C3 and obtaining their EIN# for IRS purposes. The Fire Department must get these things set up with-in the next week or suspend the stipend program. We will utilize SBNG to facilitate getting the department set up. Motion to table made by Commissioner Shoppach and seconded by Commissioner Gelasco. Item tabled.
17. Motion to table new station made by Commissioner McLellan and seconded by Commissioner Sanchez. Item tabled.
18. Motion to table construction account made by Commissioner Shoppach and seconded by Commissioner McLellan. Item tabled.
19. Motion to delete made by Commissioner Shoppach and seconded by Commissioner Sanchez. Item deleted.
20. SAFE-D Conference is in Bastrop, Texas January 15-17. Commissioners McLellan, Gelasco, Shoppach and Sanchez are all planning on attending. Administrator will check into the rumor that it is sold out already and let the Commissioners know. Motion to table made by Commissioner McLellan and seconded by Commissioner Shoppach. Item tabled.
21. Motion to delete made by Commissioner McLellan and seconded by Commissioner Shoppach. Item deleted.
22. Comptroller Ames presented end of the year report for the budget year 2013-2014. She reports that the audit is ongoing but no problems. We would like to get all the Commissioners set up in drop-box and will begin putting the agendas there. Motion to accept end of year report made by Commissioner Gelasco and seconded by Commissioner McLellan. Report accepted unanimously.
23. Motion to allow \$2,420 to purchase additional shelves and brackets for the Gear-Grid lockers made by Commissioner McLellan and seconded by Commissioner Gelasco. Motion carried unanimously.
24. Motion to allow \$1,791 to purchase additional filters and parts for the Cascade System made by Commissioner Shoppach and seconded by Commissioner McLellan. Motion carried unanimously.

The Board of Commissioners retired into Executive Session at 9:15 P.M.

25. Personnel performance of employees Ron Larson and Katherine Ames was discussed.
26. ESD#1 personnel were discussed

The Board of Commissioners returned from Executive Session at 9:50P.M... No action taken.

27. Motion to delete item 27 made by Commissioner McLellan and seconded by Commissioner Shoppach. Item deleted.
28. Motion to delete item 28 made by Commissioner McLellan and seconded by commissioner Shoppach. Item deleted.
29. For the Good of the District: Nothing
30. Next meeting scheduled for Thursday November 20, 2014 at 6:30 P.M... Meeting will be held 1 week earlier than normal because of Thanksgiving Holiday.
31. Motion to adjourn made by Commissioner Shoppach. Meeting adjourned at 9:50 P.M.