

## Minutes of the July 25, 2019 Commissioners Meeting

1. Meeting was called to order at 6:31 p.m.
2. Quorum present, Commissioners Mayberry, Sanchez and Berumen. Commissioners' Keys and Koester have resigned from the Board.
3. Pledge of Allegiance recited.
4. Presentations: None
5. Motion to accept minutes as presented made by Commissioner Sanchez and seconded by Commissioner Berumen. Minutes accepted.
6. Communications: Motion to table made by Commissioner Berumen as no representatives from communications in attendance. Motion seconded by Commissioner Sanchez. Item tabled.
7. Chief's report: Chief Menendez reports 305 calls in June and 2006 year to date. Stipend for June was \$28,602.75 based on 2,602.75 hours. We have had TEEEX in conducting training including a class this week on wide area searches. We had participation from ESD#1, ESD#2, EPFD, Sheriffs and others. Conducted swift water training last week including a trip to Caballo Lake. Maintenance; Q401 aerial maintenance. The ladder was not stowed properly and damaged cables, pulleys and wear strips. Price for repairs was \$11,000. It also went into the shop for a steering issue. R401 had to have all 4 tires replaced. Damage to the station when Q401 was backed into the pillar between door 3 and door 4. We had Medlock come out to look at it and are waiting for engineer's assessment and a proposal for repairs. In the meantime, those two doors are out of service. Trucks have been re-arranged accordingly. Commissioner Mayberry stated that he wants a policy that no trucks will be backed in without a spotter. If no one is available the truck will be left on the pad until someone is available to guide the truck in. Personnel; we have had tree resignations, one Deputy Fire Marshal and two Firefighters. We also had one Firefighter termination. We are accepting applications for two Fire Marshal positions and three Firefighters. Two structure fires last month, one in Socorro and one in Clint. 4<sup>th</sup> of July was comparably quiet. We had a total of 21 calls with 8 of those being fires. Station #2 construction; we had one weather day this month. Construction on schedule and we should be pouring concrete in about three weeks. There was some question in today's AOC meeting regarding who will purchase the appliances. We told Medlock that we would purchase but the contract still shows them as providing these items. We will amend the contract. We now have a girl developing and maintaining a Facebook and Twitter account for the Fire Department. Ron went out and verified addresses for the new housing areas around Paseo Del Este to be sure that we are getting credit for the tax money from EP Cad. All checked out to be ESD#1. We would like to contract with Hirby Pest Control to rid the station of our pigeon problem. The pigeons have blown a

transformer and caused approximately \$7,000 in damages to three air conditioners and to the computer that controls key access. Motion to accept Chief's report made by Commissioner Berumen and seconded by Commissioner Sanchez. Report accepted.

8. Fire Marshal's report; Fire Marshal Guillen reports 262 operational/construction permits issued so far in 2019 with 77 of those being construction and 185 being operational. The Town of Horizon City is going to revamp their permitting process for mobile food trucks. Fire Marshal will continue to meet with them and keep us informed. Assistant Fire Marshal has finally received his clearance from TECOLE for his law enforcement certification and may now carry his weapon. Working with Town of Horizon on the new residential areas for compliance. Reminder; the annual Fire Marshal's Conference is coming up in October in Austin. Mr. Rodriguez is stating that he will now comply with the occupancy requirements for lesser occupancy capacities and is planning on dropping his lawsuit. Motion to accept Fire Marshal's report made by Commissioner Sanchez and seconded by Commissioner Berumen. Report accepted.
9. Motion made by Commissioner Sanchez to place an item on a future agenda to propose a higher tax rate. Motion seconded by Commissioner Berumen. Motion carried unanimously.
10. 3<sup>rd</sup> quarter financial report presented. Motion to accept made by Commissioner Sanchez and seconded by Commissioner Berumen. Motion carried unanimously.
11. 3<sup>rd</sup> quarter investment report presented. Motion to accept made by Commissioner
12. Budget Re-allocations: \$5,000 from account 5000.01 to 6100.01 \$10,000 from account 8100.02 to account 7950.02. Motion to approve made by Commissioner Berumen and seconded by Commissioner Sanchez. Motion carried unanimously.
13. Motion to adopt employee pay scales as presented made by Commissioner Mayberry and seconded by Commissioner Berumen. Motion carried unanimously.
14. Motion to declare Dell Alienware computer surplus and to sell it to former Commissioner Keys for \$1.00 made by Commissioner Berumen and seconded by Commissioner Sanchez. Motion carried unanimously.
15. Motion to table Open Records made by Commissioner Berumen and seconded by Commissioner Sanchez. Item tabled.
16. Combat Challenge: The Scott Combat Challenge will be held at Bassett Center September 27, 28 & 29. Dave Valero is asking for donations, equipment and personnel to help with the event. He would like a \$7,000 donation from us. Chief Menendez stated that we cannot afford that but would like to donate \$1,500. This will come from account 7000.02. Motion to approve made by Commissioner Berumen and seconded by Commissioner Sanchez. Motion carried unanimously.

17. Motion to table changes to SOP 101.002 made by Commissioner Sanchez and seconded by Commissioner Berumen. Item tabled.
18. Motion to enter into an MOA with American Medical Task Force made by Commissioner Sanchez and seconded by Commissioner Berumen. Motion carried unanimously.
19. We had one Deputy Fire Marshal resign. We would like to put out an advertisement for two part time Deputies (20 hour) to run for 30 days or until position is filled. Motion to allow made by Commissioner Sanchez and seconded by Commissioner Berumen. Motion carried unanimously.
20. Motion to allow \$10,275.66 for the purchase of 2 radios for the Fire Marshal's Office. There is \$10,000 in account 9500.03 and the balance will come from account 9000.03. Motion made by Commissioner Sanchez and seconded by Commissioner Berumen. Motion carried unanimously.
21. For the Good of the District: Commissioner Mayberry may be asked to sign off on right of way for utilities if needed. We will post the two meetings for next week. Budget workshop July 31<sup>st</sup> at 6:00 and accept the budget on August 1<sup>st</sup> at 6:30.
22. Next meeting August 22 at 7:00 P.M.
23. Motion to adjourn made by Commissioner Sanchez and seconded by Commissioner Berumen. Meeting adjourned at 8:15 P.M.