

Minutes of September 17, 2019 Special Meeting

1. **Call to order:** Meeting called to order at 7:00 pm
2. **Pledge of Allegiance:** Pledge was recited.
3. **Establishment of Quorum:** Quorum present, Commissioners Mayberry, Berumen and Sanchez.
4. **Discussion and take action on purchase of bullet proof vests:** Chief Menendez presented a quote for 25 Bullet proof vests for the Fire Department in the amount of \$18,355.41. The chief also presented a draft copy of the policy for the vests, which is also compliant with NFPA 3000. The vests are good for 10 years and will be checked out by personnel at the start of their shift using a designated system. Storage bags will also be purchased to help keep the vests clean and organized in the rigs. It was also recommended by Commissioner Sanchez to buy 6 vests for the FM office from their budget so that they would not have to share with the Fire Department. The FMO cost for vests would be \$4,884.00. Motion made to buy 25 vests from LAS in the amount of \$18,355.41 from account 8100.02 was made by Commissioner Berumen and second by Commissioner Sanchez. Motion carries. Motion to buy 6 vests from LAS in the amount of \$4,884.00 from account 8100.03 made by Commissioner Berumen and second by Commissioner Sanchez. Motion carries. Motion to buy 25 storage bags from Life Defense in the amount of \$1,975.00 from account 8100.02 was made by Commissioner Berumen and second by Commissioner Sanchez. Motion carries.
5. **Discussion and take action on purchase of Taser guns for FM office:** Chief Menendez presented a quote for 3 tasers for the 3 peace officers in the FM office. He briefly discussed the SOP's for FM office in regard to tasers and gave details about the devices, the purpose of having them and the training component in the quote. The quote is for \$2,514.00 for the first year and then \$1,440.00 to be paid through the next 5 years. Motion was made by Commissioner Berumen to pay for the first year and then the remaining years through their annual budget, motion was second by Commissioner Sanchez. Motion carries.
6. **Discussion and take action on purchase of Fire Department uniforms:** The Chief presented 2 quotes for uniforms. The first was for shorts that will have the Fire

Department logo on one leg and will be used during work out time and Physical Fitness training. The second quote for uniform pants and shirts to be worn on duty by personnel. Motion made by Commissioner Sanchez to purchase shorts in the amount of \$1,199.00 from account 7005.02, motion second by Commissioner Berumen. Motion passes. Motion made by Commissioner Sanchez to purchase uniform pants and shorts in the amount of \$1,996.56 from account 7005.02, motion second by Commissioner Berumen. Motion passes.

7. **Discussion and take action on replacement couches for Station #1:** Chief explained that the couches in the day room are 6 years old, they are beginning to show their age and also one of them is broken. He presented a quote form New Deal furniture in the amount of \$4,559.88 to purchase 3 new loveseats for the Dayroom from account 9001.01. Motion made by Commissioner Berumen to purchase the 3 new couches, motion second by Commissioner Sanchez. Motion passes.
8. **Discussion and take action on kitchen supplies for Station #2:** The chief explained about purchasing items for the new kitchen out of this year's budget. There was a list created of items needed and would duplicate what we have in our current station. He is asking for \$5,000.00 to purchase the items. Commissioner Sanchez asked that all the items purchased be put on an excel spreadsheet to track what was purchased and the cost. Motion was made by Commissioner Berumen to purchase the requested items with a limit of \$5,000.00, motion was second by Commissioner Sanchez. Motion passes.
9. **Discussion and take action on trailer for Station #1:** The Chief presented a quote for a 22-foot-long trailer that would be able to transport both ATV's at once when going to SAR activations and other Fire Department calls when needed. He gave an example of a recent event where they had to use two trailers to transport them out to Red Sands which required additional personnel from district. Motion was made by Commissioner Mayberry to approve the purchase in the amount of \$6,446.00 from account 9300.02, motion was second by Commissioner Berumen. Commissioner Mayberry and Commissioner Berumen voted in favor and Commissioner Sanchez voted against. Motion carries.
10. **Adjourn:** Motion to adjourn made by Commissioner Sanchez and seconded by Commissioner Berumen. Meeting adjourned at 8:15 P.M.

Minutes Submitted By: Katherine Ames
Budget & Finance Specialist

Minutes Reviewed By: Ron Larson
District Administrative Assistant