

Minutes of the December 19, 2019 Commissioners Meeting

1. **Call to order:** Meeting called to order at 6:30 P.M.
5. **Swearing in of new Commissioner:** Deanne Rankins was given the Oath of Office and sworn in by Chief Menendez.
2. **Establishment of a quorum:** Quorum present, Commissioner Mayberry, Commissioner Berumen, Commissioner Sanchez, Commissioner Anaya and Commissioner Rankins
3. **Pledge of Allegiance:** The Pledge was recited.
4. **Presentations: Commissioner** Gerry Sanchez was presented with a gift for 5 years of service to the District.
14. **Take action on Amending Station #2 completion date:** Medlock Contractors were present to ask for a 60-day extension on the completion date for the new station. Delays have been caused by difficulty in obtaining steel. They have also had 5 weather related days in the construction so far. Chief Menendez stated that Medlock has been very easy to work with and the construction delays were items beyond their control. New completion date will be March 19, 2020. Commissioner Sanchez asked legal if this would cause any problems with the completion date being after the date agreed to on the contract and would penalties apply? Attorney Contreras informed the Board that if they agreed to the extension no penalties would apply. Motion to approve the extension made by Commissioner Anaya and seconded by Commissioner Berumen. Motion carried unanimously.
6. **Adding new Commissioner to bank accounts:** Motion made by Commissioner Berumen to add new Commissioner Rankins to the

operating, construction and Fire Marshal accounts also to remove Commissioner Sanchez from the operating, construction and Fire Marshal accounts as he be leaving the Board as of January 1, 2020. The authorized signers for these accounts are now as follows:

Bill Mayberry-President
Jose Berumen-Vice President
Amanda Anaya-Assistant Treasurer
Deanne Rankins-Board Member
Ronald Larson-District Administrative Assistant
Katherine Ames-Budget and Finance Specialist

Motion seconded by Commissioner Anaya. Motion carried unanimously.

7. **SAFE-D Conference:** Motion made by Commissioner Anaya to remove Gerry Sanchez from the group of people attending the SAFE-D Conference and to add Commissioner Deanne Rankins. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
8. **Minutes of 11/21/19 Commissioners meeting:** Motion to accept the minutes of the November 2019 Commissioners meeting as presented made by Commissioner Anaya and seconded by Commissioner Sanchez. Minutes accepted.
9. **Communications:** Motion to table made by Commissioner Anaya and seconded by Commissioner Rankins. Item tabled.
10. **Chief's report:** Chief Menendez reports 189 calls in November and 3,244 year to date. Stipend was \$41,988.29 for 3 pay periods in November. Hours were 3717.25. Training; Seven new recruits started as of December 4th. Maintenance; R405 telescoping light tower shorted out and the problem was traced to the mother board. We are obtaining a quote for repair and/or replacement with LED lights. Q401 is in need of a valve kit at a cost of approximately \$3,000. Personnel; One of our Lieutenants is resigning. We have seven new recruits that all passed their background checks and

tests and have started with the department, however three have resigned already due to the hours required. We had one member resign and come back at the 6-month mark. We had one firefighter get injured due to a broken finger that got caught in the tailgate of one of the Rescue trucks. He will be out for a total of 10 days. One of Deputies from the Fire Marshal's office will be out for at least one month for elective surgery that he just had done. It was not a department related issue. Incidents; No major incidents to report. Construction; Station #2 construction is continuing with some minor issues. County Road and Bridge made a mistake on the address for Station #2. We were originally given 12400 Paseo del Este, however the correct address should be 12361 Paseo del Este. Changes have been made. Miscellaneous; We were awarded a grant from Texas Forest Service in the amount of \$20,000 for Rescue. Will use to purchase SCBA's. Elite Ambulance has entered into an agreement with the Town of Horizon City to provide service inside the city limits. Motion to accept Chief's report made by Commissioner Sanchez and seconded by Commissioner Berumen. Report accepted.

11. **Fire Marshal's report:** Motion to table Fire Marshal's report made by Commissioner Anaya and seconded by Commissioner Sanchez. Item tabled.
12. **Take action on resolution for a loan for the new Brush Truck:** Motion made by Commissioner Sanchez to approve a resolution of the Board of Commissioners of El Paso County Emergency Services District #1 regarding a loan in the amount of \$283,531.83 and with interest the total loan amount will be in the amount of \$309,587.48. for the purchase of a new Brush Truck. Motion seconded by Commissioner Berumen. Motion carried unanimously.
13. **Take action on a resolution amending Station #1 loan:** Motion made by Commissioner Anaya to approve a resolution amending the El Paso County Emergency Services District #1 \$4,597,000 loan dated February 23,2012 and confirming provisions relating to the subject. Motion seconded by Commissioner Rankins. Motion carried unanimously.

15. **2020 Fire Marshal's fee schedule:** Motion made by Commissioner Berumen to accept the 2020 Fire Marshal's fee schedule with the corrections discussed completed. Motion seconded by Commissioner Sanchez. Motion carried unanimously.
16. **Sales tax election:** Three different scenarios were presented to the Board show the positive and negative of having a May 2020 election, a November 2020 election and a May 2021 election and costs associated with them. After much discussion we have decided to do more investigating into this item. Motion to delete made by Commissioner Sanchez and seconded by Commissioner Anaya. Item deleted.
17. **Rock wall repair:** We have still not been paid the full amount by Fred Loya Insurance for the for the rock wall that was damaged in July 2018 despite numerous attempts to contact them. We did receive two checks but they were more than \$1,000 less than the repairs cost that were paid for by the District. Neither of these checks were cashed as that would have insinuated that we were accepting the amount as final. Both checks are now void because they are more than 6 months old. Motion to table made by Commissioner Anaya and seconded by Commissioner Rankin. Item tabled.
18. **For the Good of the District:** The Board of Commissioners along with staff and officers said thank you and presented a 5-year anniversary award to Gerry Sanchez. We appreciate his service to the District as one of our Commissioners.
19. **Next meeting:** The next meeting will be on Thursday, January 23, 2020 at 6:30 P.M.
20. **Adjourn:** Motion to adjourn made by Commissioner Anaya and was seconded by Commissioner Sanchez. Meeting adjourned at 7:50 P.M.

Submitted by: Administrative Assistant

Ron Larson

Financials Reviewed by: Budget and Finance Specialist

Katherine Ames