

# EL PASO COUNTY EMERGENCY SERVICES

## DISTRICT NO.1

### BOARD OF COMMISSIONERS MEETING

El Paso County ESD #1 Central Fire Station Meeting Room  
14151 Nunda Ave. Horizon City, Texas 79928  
Office: (915)852-3204  
Website address: <http://www.epcesd1.com>

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

Members of the public who desire to address the Board of Commissioners regarding an item on this agenda may address the item to the Board of Commissioners before the body's discussion of the item. Public comment will be limited to two (2) minutes per item per member of the public.

Due to the CoVID 19 pandemic, Chief Kris Menendez and I, Commissioner Bill Mayberry, President of the B.O.C have decided to implement the following procedures for the meeting set on March 26, 2020. These actions are based on CDC recommendations and also based on what city, County, State and Federal officials are recommending:

1. Non-essential employees will be asked not to attend. Any questions in regard to this shall be directed to Chief Menendez.
2. Various reports that are typically received during the B.O.C will be emailed to Chief Menendez at ([Kmenendez@epcesd1.com](mailto:Kmenendez@epcesd1.com)) to be read to the Board. These shall include Communications report, and Fire Marshal report.
3. Anyone attending the BOC Meeting will be screened in the foyer by the I.C. Nurse. Symptoms that will be checked for shall include Fever of 100.3 or higher, cough, shortness of breath, or any other flu like symptoms.
4. The general public wishing to address the Board will be allowed in one at a time when their line item comes up on the agenda. Please sign in after being screened, sign-up sheets will be in the foyer.
5. All attendees will maintain social distance of at least 6' during the meeting.

The Chief and I realize these are extreme measures, but everyone's health is our utmost concern. These procedures are subject to change at a moment's notice. Thank you for your commitment to make the community a better, and healthier place.

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**Please join our meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/139945237>**

**You can also dial in using your phone.**

**(For supported devices, tap a one-touch number below to join instantly.)**

**United States: +1 (669) 224-3412**

**- One-touch: tel:+16692243412,,139945237#**

**Access Code: 139-945-237**

## **AGENDA**

*Regular Meeting, Thursday April 23, 2020 – 6:30 PM*

1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.
4. Presentations:
5. Review and approve minutes of March 2020 meeting.
6. Review and Approve the 2<sup>nd</sup> Quarter Financial Report.
7. Review and Approve the 1<sup>st</sup> Quarter Investment Report.
8. Review and approve communications report on monthly calls as reported by Horizon City dispatch. (Menendez)
9. Review and approve Chief's report on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Menendez)
10. Review and approve Fire Marshal's report on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Menendez)
11. Review and Adopt the Investment Policy.
12. Discussion and take action on Surplus Office Equipment. (Menendez)
13. Discussion and take action on SOP 200.009 – Commissioner Reimbursement. (Berumen)
14. Discussion and take action on adding a PSA section to the website. (Menendez)
15. Discussion and take action on Employee Insurances. (Menendez)
16. Discussion and take action on Inventory Control Program. (Menendez)
17. Discussion and take action on Medical Equipment. (Menendez)
18. Discussion and take action on Fire Marshal Equipment. (Menendez)
19. Discussion and take action of Fire Equipment. (Menendez)

### **EXECUTIVE SESSION**

The Board of Commissioners will retire into Executive Session pursuant to Section 551.071-

551.076 of the *Texas Government Code* to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the Texas Open Meetings Act.

Section 551.071 Consultation with Attorney  
Section 551.072 Deliberation regarding real property  
Section 551.073 Deliberation regarding prospective gift  
Section 551.074 Personnel matters  
Section 551.076 Security matters

The Board of Commissioners will take action on the following after returning from Executive Session.

20. For the Good of the District.
21. Set date and time for next meeting in May.
22. Adjourn

I, the undersigned authority, hereby certify that the above notice of the meeting of the Board of Commissioners of El Paso County Emergency Services District No. 1 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the El Paso County ESD #1 Central Fire Station, 14151 Nunda Ave., Horizon City, Texas, 79928.

**DATED THIS 20th DAY OF April 2020**

**By:**

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**Katherine Ames**  
**Fiscal Administrator**  
**El Paso County ESD #1**