



# Firefighter

<b>Department</b>	<b>Reports To</b>	<b>FLSA Status</b>	<b>Last Modified</b>
Horizon Fire Dept.	Fire Chief	Non exempt	February 13, 2020

## Summary:

This position must possess the ability to deal effectively with volunteer personnel, other agency personnel, and the general public.

The firefighter protects life and property by performing firefighting, emergency aid, hazardous materials and fire prevention duties. The position maintains fire equipment, apparatus and facilities.

## Essential Functions

- Performs firefighting activities, including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment and extinguishment tasks.
- Performs emergency aid activities, including administering first aid and providing other assistance as required.
- Participates in fire drills and attends classes in firefighting, emergency medical, hazardous materials and related subjects.
- Receives and relays fire calls and alarms. Operates radio and other communication equipment.
- Participates in the inspection of buildings, hydrants and other structures in fire prevention programs.
- Maintains fire equipment, apparatus and facilities. Performs minor repairs to departmental equipment.
- Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
- Assists in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials and emergency aid activities.
- Presents programs to the community on safety, medical and fire prevention topics.
- Performs salvage operations such as throwing salvage covers, sweeping water and removing debris.
- Performs duties as a certified EMT-B or EMT-P, according to criteria and standards set forth by the department.
- May be called on to drive emergency vehicles when necessary.
- May participate as a stipend-on-call firefighter when not scheduled to work a normal duty shift.
- Assists in training new employees as assigned.
- Conducts basic fire inspections.

## **Competencies**

1. Ethical Conduct.
2. Stress Management/Composure.
3. Problem Solving/Analysis.
4. Communication Proficiency.
5. Strategic Thinking.
6. Teamwork Orientation.
7. Diversity and Inclusion.

## **Work Environment:**

While performing the duties of this job, the employee regularly works in outside weather conditions, including temperature extremes during day and night shifts. Work is often performed in emergent and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils. Individual is exposed to extreme temperatures during firefighting operations.

The employee occasionally works near moving mechanical parts, in high, precarious places, confined spaces and is occasionally exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. It is reasonably anticipated that the individual will be exposed to blood-borne pathogens and other infectious materials in the course of duties. The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.

## **Position Type and Expected Hours of Work:**

Flexibility in hours is allowed. Hours may include evenings and weekends at the discretion of the Chief, as a benefit to the Department

## **Travel:**

Maintain possession of a valid class B Driver's License and have a satisfactory driving record as a condition of volunteering. Travel is primarily local, although some out-of-area travel and overnight stays may be expected.

## **Required Education and Experience:**

- Must successfully pass a medical exam.
- Must pass an annual physical fitness assessment.
- Meet requirements of fire apparatus driver operator, within one year.
- Working knowledge of driver safety.
- Working knowledge of first aid.
- Ability to learn the operation of fire suppression and other emergency equipment.
- Ability to learn to apply standard firefighting, emergency aid, hazardous materials and fire prevention techniques.
- Ability to perform strenuous or peak physical activities during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
- Ability to act effectively in emergency and stressful situations.
- Ability to follow verbal and written instructions.
- Ability to effectively communicate in writing and verbally.
- Ability to establish effective working relationships with employees, other agencies and the general public.
- Ability to make independent judgments that have considerable impacts on the organization.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is frequently required to sit; talk; hear; stand; walk; use hands and fingers to feel, handle, or operate objects, tools or controls; and reach with hands and arms.
- The employee is occasionally required to climb, balance, stoop, kneel, crouch, crawl, taste and smell.
- The employee must frequently lift or move up to 30 pounds and occasionally lift or move up to 130 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Specific hearing abilities required by this job include unaided hearing better than 40 decibels (dB) at 500 Hz, 1000 Hz, 2000 Hz and 3000 Hz as per NFPA 1582 A.9.12.4.2.

**Position Type/Expected Hours of Work**

This position regularly requires long hours and frequent weekend work.

**Preferred Education and Experience:**

- Proficient in Drop Box and Microsoft office
- Rope Technician
- Swift Water Technician
- TCFP Investigator
- TCFP Inspector
- TCFP Firefighter certification
- ECA, EMT Basic

**Additional Eligibility Qualifications:**

1. Valid driver's license.
2. Proficient in written and oral communication.

**Work Authorization/Security Clearance:**

Be able to pass a background check.

**Duties:**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Signatures:**

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee \_\_\_\_\_ Date \_\_\_\_\_