

**EL PASO COUNTY EMERGENCY SERVICES  
DISTRICT NO.1  
BOARD OF COMMISSIONERS MEETING**

El Paso County ESD #1 Central Fire Station Meeting Room  
14151 Nunda Ave. Horizon City, Texas 79928  
Office: (915)852-3204  
Website address: <http://www.epcesd1.com>

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

Members of the public who desire to address the Board of Commissioners regarding an item on this agenda may address the item to the Board of Commissioners before the body's discussion of the item. Public comment will be limited to two (2) minutes per item per member of the public.

Anyone wishing to attend the meeting virtually may do so using the login below.

<https://global.gotomeeting.com/join/733143493>

**Access Code:** 733-143-493

---

**AGENDA**

*Regular Meeting, Thursday July 22, 2021 – 6:30 PM*

1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.
4. Presentations:
5. Review and approve minutes of June 24,2021 meeting.
6. Review and approve communications report on monthly calls as reported by Horizon City dispatch. (Ames)
7. Review and approve Chief's report on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Ames)
8. Review and approve Fire Marshal's report on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Menendez)

9. Discussion and take action on 3<sup>rd</sup> Quarter Financial and Investment Report. (Anaya)
10. Discussion and take action on Personnel Records. (Berumen)
11. Discussion and take action on Bereavement Policy Amendment. (Menendez)
12. Discussion and take action on SOP for Stale dated checks. (Menendez)
13. Discussion and take action on Surplus Equipment. (Menendez)
14. Discussion and take action on Budget Reallocations. (Anaya)
15. Discussion and take action on opening a new bank account for Sales Tax Collection funds. (Anaya)
16. Discussion and take action on Cares funding from Town of Horizon City. (Menendez)
17. Discussion and take action on Fulltime Assistant Fire Marshal position. (Menendez)
18. Discussion and take action on ESD Headquarters Construction project. (Menendez)
19. Discussion and take action on purchase of Dry Suits. (Menendez)
20. Discussion and take action on purchase of new Fire Apparatus. (Menendez)
21. Discussion and take action on purchase of Community Awareness materials. (Menendez)
22. Discussion and take action on purchase of new refrigerators for Station #1. (Menendez)
23. Discussion and take action on purchase of Fire Equipment. (Ames)
24. Discussion and take action on Citation Process. (Attorney)

## **EXECUTIVE SESSION**

The Board of Commissioners will retire into Executive Session pursuant to Section 551.071-551.076 of the *Texas Government Code* to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the Texas Open Meetings Act.

Section 551.071 Consultation with Attorney  
Section 551.072 Deliberation regarding real property  
Section 551.073 Deliberation regarding prospective gift  
Section 551.074 Personnel matters  
Section 551.076 Security matters

25. Discussion and take action on the EPCESD 1 Organizational Chart. (Mayberry)
26. Discussion and take action on Rodriguez Case. (G. Sanchez)

The Board of Commissioners will take action on the following after returning from Executive Session.

27. Discussion and take action on the EPCESD 1 Organizational Chart. (Mayberry)
28. Discussion and take action on Rodriguez Case. (Mayberry)
29. For the Good of the District.
30. Set date and time for next meeting in August.
31. Adjourn

I, the undersigned authority, hereby certify that the above notice of the meeting of the Board of Commissioners of El Paso County Emergency Services District No. 1 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the El Paso County ESD #1 Central Fire Station, 14151 Nunda Ave., Horizon City, Texas, 79928.

**Dated this 19th day of July 2021**

**By:** \_\_\_\_\_

**Katherine Ames  
Fiscal Administrator  
El Paso County ESD #1**