

EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO.1

BOARD OF COMMISSIONERS MEETING

Notice is hereby given that a regular meeting of the Board of Commissioner of El Paso County Emergency Services District No. 1 will be held on Thursday May 26, 2022 at 6:30pm at:

El Paso County ESD #1 Central Fire Station Meeting Room
14151 Nunda Ave. Horizon City, Texas 79928
Office: (915)852-3204
Website address: <http://www.epcesd1.com>

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

Anyone wishing to attend the meeting virtually may do so using the login below.

<https://meet.goto.com/589870533>

Access Code: 589-870-533

AGENDA

1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.

PUBLIC COMMENT

4. Public Comment: *Members of the public who desire to address the Board of Commissioners regarding an item on this agenda or a general matter may address the Board of Commissioners for no more than two (2) minutes per item per member of the public. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

CONSENT AGENDA

5. Review and approve [minutes](#) of April 28, 2022 meeting

REPORTS

6. Review and approve [financial report](#) on monthly bills and invoices, monthly report, sales

tax analysis report, purchases for items in the District's approved budget, and [budget reallocations](#). (Presented by Administrator Katherine Ames)

7. Review and approve [communications report](#) on monthly calls as reported by Horizon City dispatch. (Presented by a representative from Horizon City dispatch)
8. Review and approve [Chief's report](#) on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Presented by Chief Menendez)
9. Review and approve [Fire Marshal's report](#) on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Presented by Fire Marshal Guillen)

DISTRICT POLICIES AND DOCUMENTS

10. Discussion and take action on adopting a new [Social Media Policy](#). *Submitted by Chief Menendez Presented by Deanne Rankins & Chief Menendez.*
11. Discussion and take action on the annual review and adoption of the [investment policy](#) and strategies. *Submitted and Presented by Commissioner Anaya.*
12. Discussion and take action on an Agency [Affiliation Agreement](#) with EPCC. The agreement that would allow ESD #1 to provide clinical experiences for EPCC EMT and Paramedic students. *Submitted by Chief Ames, Presented by Chief Menendez.*
13. Discussion and take action on the [Budget calendar](#) to establish dates and timelines for the FY 23' Budget process. *Submitted and Presented by Commissioner Anaya.*
14. Discussion and take action on the Board of Commissioner Agenda format. *Submitted and presented by Commissioner Mayberry.*

DISCUSSION/ACTION ITEMS

15. Discussion and take action on ESD Headquarters Construction project. *Submitted and presented by Chief Menendez.*
16. Discussion and take action on [Surplus Equipment](#) in accordance with SOP policy 200.020. *Submitted and presented by Chief Menendez.*
17. Discussion and take action on purchase of a Plans Review Table for the Fire Marshal's Office *Submitted and presented by Chief Menendez.*
18. Discussion and take action on the renewal of the Emergency Reporting Contract. *Submitted by Chief Ames and presented by Chief Menendez.*
19. Discussion and take action on sending one Deputy Fire Marshal to [Peace Officer training](#) beginning in June 2022 through the training/certification sponsorship agreement. *Submitted and presented by Chief Menendez.*
20. Discussion and take action on purchase of replacement [mattresses and Bunky boards](#) for Station #1 sleeping quarters. *Submitted and presented by Chief Menendez.*

21. Discussion and take action on purchase/repair of Fire Equipment to include Fire Fighter Equipment, Tactical Equipment, Communication Equipment and [General Fire Department supplies](#). *Submitted and presented by Chief Menendez.*
22. Discussion and take action on TEEEX [Wildland Firefighter Training](#) July 25-29 for four members. *Submitted and presented by Chief Menendez.*
23. Discussion and take action on price change as related to the [updated components](#) list for the Tiller. *Submitted and presented by Chief Menendez.*

EXECUTIVE SESSION

The Board of Commissioners will retire into Executive Session pursuant to Section 551.071-551.076 of the *Texas Government Code* to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the Texas Open Meetings Act.

Section 551.071 Consultation with Attorney
Section 551.072 Deliberation regarding real property
Section 551.073 Deliberation regarding prospective gift
Section 551.074 Personnel matters
Section 551.076 Security matters

The Board of Commissioners will take action on the following after returning from Executive Session.

24. For the Good of the District.
25. Set date and time for next meeting in June.
26. Adjourn

I, the undersigned authority, hereby certify that the above notice of the meeting of the Board of Commissioners of El Paso County Emergency Services District No. 1 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the El Paso County ESD #1 Central Fire Station, 14151 Nunda Ave., Horizon City, Texas, 79928.

Dated this 23th day of May, 2022

By: _____

**Katherine Ames
Administrator
El Paso County ESD #1.**