

Minutes of the August 18, 2022 Commissioners Special Meeting

1. **Call to order:** 6:30 pm
2. **Establishment of a quorum:** Commissioner Mayberry, Commissioner Booth, Commissioner Rankins, Commissioner Berumen and Commissioner Anaya present in the building.
3. **Pledge of Allegiance:** The Pledge was recited.
4. **Public Comment:** A notice of public hearing was published in the newspaper and placed on our website on August 11, 2022 informing the voters of tonight's meeting. For today's meeting, our Public Comment section is designated for our voters to express their support for, or opposition to the proposed tax rate that will be voted on during a subsequent agenda item. At this time, I would like to open the floor for any public comments. Public comment item was held open for 10 minutes to allow for comments. We had no members for the community attend.
5. **Discussion and take action on the adoption of the FY 22'-23' budget:** Budget presentation was made by Chief Menendez and Administrator Ames. They discussed the statistics, accomplishments of the department for the previous budget year, goals for next 3-5 years, the budget breakdown and explanation and rationale for the different areas of the budget. Board of Commissioners thanked the Chief and Administrator for a great budget presentation. Commissioner Berumen stated the budget reflects the need for the additional ESD building to help with the overcrowding of personnel and district growth. It also represents the suggestions and recommendations of our auditors and financial advisors. Commissioner Anaya made a motion to adopt the Fiscal year 22-23 budgets as follows:
 - The ESD Operating budget in the amount of \$9,543,531.49
 - The Fire Marshal Operating budget in the amount of \$766,800.17
 - And the Construction Operating budget in the amount of \$191,190.42

Motion was seconded by Commissioner Rankins,

FOR the proposal: Jose Berumen, Amanda Anaya, Deanne Rankins, Jeff Booth, Bill Mayberry

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: None

6. Discussion and take action on the adoption of the tax rate for FY 22'-23':

Administrator Ames reviewed the tax rates and what the need of the ESD is and why the Board should approve the maximum tax rate of 10 cents. Commissioner Anaya made a motion, that the property tax rate be increased by the adoption of a tax rate of \$0.100000 which is effectively a 10.64 percent increase in the tax rate. The \$0.100000 tax rate consists of an I&S rate of \$0.055792 and an M&O rate of \$0.044208. Motion was seconded by Commissioner Booth.

FOR the proposal: Jose Berumen, Amanda Anaya, Deanne Rankins, Jeff Booth, Bill Mayberry

AGAINST the proposal: None

PRESENT and not voting: None

ABSENT: None

7. Discussion and take action on selection of Architect for ESD Administration building:

Chief Menendez made a presentation entailing the process that the building committee took, the scoring sheet and the scores of the top five firms. The firms were scored in eight areas to include Qualifications, firm experience, managing multiple projects, completing project on time and within budget and quality assurance measures. He also presented examples of BRW's qualification and experience factors that played a role in why the Building Committee is recommending them. Commissioner Booth made a motion to take the recommendation of the building committee and to proceed with making BRW Architects the firm who will be hired to design the new ESD building. Motion was seconded by Commissioner Rankins. Motion carries.

Executive Session: Board moved into executive session at 7:28. Pursuant to Section 551.074 Personnel matters.

The board returned from executive session at 7:41. No action was taken.

8. Adjourn: Motion to adjourn made by Commissioner Booth at 7:42 pm.

Submitted by: Katherine Ames, Administrator

Reviewed by: Diana Hernandez, Administrative Assistant