

# EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO.1

## BOARD OF COMMISSIONERS MEETING

Notice is hereby given that a Special meeting of the Board of Commissioner of El Paso County Emergency Services District No. 1 will be held on Thursday December 19, 2024 at 6:30 pm at:

El Paso County ESD #1 Central Fire Station Meeting Room  
14151 Nunda Ave. Horizon City, Texas 79928  
Office: (915)852-3204  
Website address: <http://www.epcesd1.com>

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

### Microsoft Teams

Meeting ID: 294 038 303 760  
Passcode: av9t45oi

## AGENDA

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1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.

### Public Comment

4. Public Comment: *Members of the public who desire to address the Board of Commissioners regarding an item on this agenda or a general matter may address the Board of Commissioners for no more than two (2) minutes per item per member of the public. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

### CONSENT AGENDA

5. **Notice to the Public**

*All matters listed under the Consent Agenda will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Board or*

*persons in the audience request that specific items be moved from the Consent Agenda to the Regular Agenda for discussion prior to the time the Board of Commissioners votes on the motion to adopt the Consent Agenda.*

*All matters listed on the Consent Agenda and Regular Agenda may be discussed in Executive Session at the discretion of the El Paso County ESD #1 Board of Commissioners and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Meetings Act is applicable.*

- A. Review and approve minutes of the November 21,2024 meeting.
- B. Review and approve the purchase of Rapid Response Kit.
- C. Review and approve the purchase of new Mobile Communication Terminals (MST) and docking station.
- D. Review and approve the purchase of APX Flash Port Programming to convert radios to dual band.
- E. Review and approve reprogramming two additional channels to all radios.
- F. Review and approve Surplus property.

## **REPORTS**

- 6. Review and approve communications report on monthly calls as reported by Horizon City dispatch. (Presented by a representative from Horizon City dispatch)
- 7. Review and approve financial report on monthly bills and invoices, quarterly report, sales tax analysis report, purchases for items in the District's approved budget, and budget reallocations. (Presented by Administrator Katherine Ames)
- 8. Review and approve Chief's report on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Presented by Chief Menendez)
- 9. Review and approve Fire Marshal's report on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Presented by Fire Marshal Guillen)

## **DISTRICT POLICIES AND DOCUMENTS**

- 10. Discussion and take action on ESD Headquarters Construction project on approval of change orders and associated fees, project status, project requests, and approval and change of architecture design/plans. *Submitted and presented by Chief Menendez.*
- 11. Discussion and take action on a contract between Pearsall Emergency Medicine Associates, PA and El Paso County ESD #1 for online Medical Control. *Submitted and presented by Chief Menendez.*
- 12. Discussion and take action on Training facility business plan. *Submitted and presented by*

*Chief Menendez.*

13. Discussion and take action on approval to advertise for Request for Qualifications for Architects for Station #1 redesign project. *Submitted by Chief Menendez and presented by Administrator Ames*
14. Discussion and take action on approval to advertise for Request for Qualifications for Architects for Training Land project. *Submitted and presented by Chief Menendez.*
15. Discussion and take action on the Policy for department issued weapons for Peace Officers. *Submitted and presented by Chief Menendez.*

### **DISCUSSION/ACTION ITEMS**

16. Discussion and take action on the purchase of Peace Officer weapons, Duty belts and accessories. *Submitted and presented by Chief Menendez.*
17. Discussion and take action on Surplus property. *Submitted and presented by Chief Menendez.*
18. Discussion and take action on purchase of replacement Sparky costume for community events. *Submitted and presented by Chief Menendez.*
19. Discussion and take action on 2<sup>nd</sup> in Command Conference for Assist Chief Ames. *Submitted and presented by Assistant Chief Ames.*
20. Discussion and take action on purchase of Wildland Gear. *Submitted and presented by Chief Menendez.*
21. Discussion and take action on purchase of Body cameras, upgrading Tasers and supplies. *Submitted and presented by Chief Menendez.*
22. Discussion and take action on the purchase of an Extractor washing machine for ESD Headquarters. *Submitted by Chief Menendez and presented by Administrator Ames.*
23. Discussion and take action on Water/Ice maker rental and beverage agreement for ESD Headquarters. *Submitted by Chief Menendez and presented by Administrator Ames.*
24. Discussion and take action on the purchase of an SCBA washer for ESD Headquarters. *Submitted and presented by Assistant Chief Ames.*
25. Discussion and take action on TEEX Training trip for Operations Personnel. *Submitted and presented by Chief Menendez.*
26. Discussion and take action on Amkus training. *Submitted and presented by Assist. Chief Ames.*
27. Discussion and take action on the purchase or repair of Fire Equipment to include Fire Fighter Equipment, Tactical Equipment, Communication Equipment and General Fire Department supplies. *Submitted and presented by Chief Menendez.*

## EXECUTIVE SESSION

The Board of Commissioners will retire into Executive Session pursuant to Section 551.071-551.076 of the *Texas Government Code* to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the Texas Open Meetings Act.

- Section 551.071 Consultation with Attorney
- Section 551.072 Deliberation regarding real property
- Section 551.073 Deliberation regarding prospective gift
- Section 551.074 Personnel matters
- Section 551.076 Security matters

The Board of Commissioners will take action on the following after returning from Executive Session.

- 28. For the Good of the District.
- 29. Set date and time for next meeting in January
- 30. Adjourn

I, the undersigned authority, hereby certify that the above notice of the meeting of the Board of Commissioners of El Paso County Emergency Services District No. 1 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the El Paso County ESD #1 Central Fire Station, 14151 Nunda Ave., Horizon City, Texas, 79928.

**Dated this 16th day of December, 2024**

By:  \_\_\_\_\_

**Katherine Ames**  
**Administrator**  
**El Paso County ESD #1.**