

EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO.1

BOARD OF COMMISSIONERS MEETING

Notice is hereby given that a Regular meeting of the Board of Commissioner of El Paso County Emergency Services District No. 1 will be held on Thursday January 23, 2025 at 6:30 pm at:

El Paso County ESD #1 Central Fire Station Meeting Room
14151 Nunda Ave. Horizon City, Texas 79928
Office: (915)852-3204
Website address: <http://www.epcesd1.com>

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

Microsoft Teams

Meeting ID: 222 656 380 091
Passcode: pn3c5Rc6

AGENDA

1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.
4. Swearing in of reappointed Commissioners.
5. Discussion and take action on board officer elections. *Submitted and presented by Bill Mayberry.*

Public Comment

6. Public Comment: *Members of the public who desire to address the Board of Commissioners regarding an item on this agenda or a general matter may address the Board of Commissioners for no more than two (2) minutes per item per member of the public. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

CONSENT AGENDA

7. Notice to the Public

All matters listed under the Consent Agenda will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Board or persons in the audience request that specific items be moved from the Consent Agenda to the Regular Agenda for discussion prior to the time the Board of Commissioners votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent Agenda and Regular Agenda may be discussed in Executive Session at the discretion of the El Paso County ESD #1 Board of Commissioners and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Meetings Act is applicable.

- A. Review and approve minutes of the December 19, 2024 Special meeting.
- B. Review and approve purchase Class A Uniforms.
- C. Review and approve purchase of replacement I pads for Chiefs.
- D. Review and approve Personal Protective Equipment (PPE) Annual testing.
- E. Review and approve purchase of duty uniforms for Operations personnel.
- F. Review and approve the purchase of Rapid Intervention Team (RIT-PAK) and bottles and Tracker.
- G. Review and approve purchase of fire hose.
- H. Review and approve purchase of fire helmets.
- I. Review and approve surplus items for ESD.

REPORTS

- 8. Review and approve communications report on monthly calls as reported by Horizon City dispatch. (Presented by a representative from Horizon City dispatch)
- 9. Review and approve financial report on monthly bills and invoices, quarterly report, sales tax analysis report, purchases for items in the District's approved budget, and budget reallocations. (Presented by Administrator Katherine Ames)
- 10. Review and approve Chief's report on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Presented by Chief Menendez)
- 11. Review and approve Fire Marshal's report on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Presented by Fire Marshal Guillen)

DISTRICT POLICIES AND DOCUMENTS

- 12. Discussion and take action on the presentation of the Fiscal year 2024 audit. *Submitted by Commissioner Anaya and presented by Tello Cabrera, SBNG.*
- 13. Discussion and take action on the ESD Technology Security Plan. *Submitted by Chef Menendez and presented by Administrator Ames.*

14. Discussion and take action on the Policy for department issued weapons for Peace Officers. *Submitted and presented by Chief Menendez.*
15. Review of the 2024 Infection Control and Exposure Control plan evaluation. *Submitted by Chef Menendez and presented by Employee Health Nurse Mrs. Mayberry.*
16. Discussion and take action on ESD Headquarters Construction project on approval of change orders and associated fees, project status, project requests, and approval and change of architecture design/plans. *Submitted and presented by Chief Menendez.*

DISCUSSION/ACTION ITEMS

17. Discussion and take action on the purchase of Peace Officer weapons, Duty belts and accessories. *Submitted and presented by Chief Menendez.*
18. Discussion and take action on purchase of a SCBA Washer for the Headquarters Building. *Submitted and presented by Chief Menendez.*
19. Discussion and take action on the purchase of gear dryers for the Headquarters building. *Submitted and presented by Chief Menendez.*
20. Discussion and take action on the purchase of an Auto pulse maintenance contract. *Submitted and presented by Chief Menendez.*
21. Discussion and take action on purchase of Replacement Personal Protective Equipment (PPE). *Submitted and presented by Chief Menendez.*
22. Discussion and take action on purchase of Uescopes (video laryngoscope). *Submitted and presented by Chief Menendez.*
23. Discussion and take action on a travel request for TEEEX Fire Service Chief Executive Officer (FSCEO). *Submitted and presented by Chief Menendez.*
24. Discussion and take action on the purchase or repair of Fire Equipment to include Fire Fighter Equipment, Tactical Equipment, Communication Equipment and General Fire Department supplies. *Submitted and presented by Chief Menendez.*

EXECUTIVE SESSION

The Board of Commissioners will retire into Executive Session pursuant to Section 551.071-551.076 of the *Texas Government Code* to discuss the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the Texas Open Meetings Act.

Section 551.071 Consultation with Attorney
Section 551.072 Deliberation regarding real property
Section 551.073 Deliberation regarding prospective gift
Section 551.074 Personnel matters
Section 551.076 Security matters

25. Discussion and take action on the ESD Technology Security Plan.

The Board of Commissioners will take action on the following after returning from Executive Session.

26. For the Good of the District.
27. Set date and time for next meeting in February
28. Adjourn

I, the undersigned authority, hereby certify that the above notice of the meeting of the Board of Commissioners of El Paso County Emergency Services District No. 1 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the El Paso County ESD #1 Central Fire Station, 14151 Nunda Ave., Horizon City, Texas, 79928.

Dated this 20th day of January, 2025

By:  _____

**Katherine Ames
Administrator
El Paso County ESD #1.**