EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO.1

BOARD OF COMMISSIONERS MEETING

Notice is hereby given that a Special meeting of the Board of Commissioner of El Paso County Emergency Services District No. 1 will be held on Thursday October 29, 2026 at 6:30 pm at:

El Paso County ESD #1 Headquarters Building Meeting Room
13661 Paseo Del Este El Paso, Texas 79928
Office: (915)852-3204
Website address: http://www.epcesd1.com

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to this meeting.

El Paso County Emergency Services District No. 1 may hold the meeting under the provisions of Government Code 551.127 which allows for the participation of District Commissioners via videoconference. A quorum will be present at the meeting location indicated above, as will the presiding officer. Any other Commissioners attending via videoconference will be visible to all persons in attendance at the location of the quorum when the remote Commissioner is speaking.

Microsoft Teams

Meeting ID: 223 784 969 488 842 0
Passcode: aQ2ht9HG

AGENDA

1. Call to order.
2. Establishment of Quorum.
3. Pledge of allegiance.

Public Comment

4. Public Comment: *Members of the public who desire to address the Board of Commissioners regarding an item on this agenda or a general matter may address the Board of Commissioners for no more than two (2) minutes per item per member of the public. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.*

CONSENT AGENDA

5. **Notice to the Public**

   All matters listed under the Consent Agenda will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Board or persons in the audience request that specific items be moved from the Consent Agenda to the Regular Agenda for discussion prior to the time the Board of Commissioners votes on the motion to adopt the Consent Agenda.

   All matters listed on the Consent Agenda and Regular Agenda may be discussed in C Closed Session at the discretion of the El Paso County ESD #1 Board of Commissioners and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Meetings Act is applicable.

   A. Review and approve minutes of September 24, 2026 and October 15, 2026 meetings.
   B. Review and approve the purchase of line personnel uniforms.
   C. Review and approve Life Assist purchase order for consumable medical supplies.

REPORTS

6. Review and approve communications report on monthly calls as reported by Horizon City dispatch. (Presented by a representative from Horizon City dispatch)

7. Review and approve financial report on monthly bills and invoices, quarterly report, sales tax analysis report, purchases for items in the District's approved budget, and budget reallocations. (Presented by Administrator Katherine Ames)

8. Review and approve Chief's report on run volume, stipend, training, fleet, personnel, fire response, building construction and additional fire information. (Presented by Chief Menendez)

9. Review and approve Fire Marshal's report on operational & construction permits, annual fire safety inspections, new building construction, personnel, training miscellaneous activities & information. (Presented by Fire Marshal Franco)

DISTRICT POLICIES AND DOCUMENTS

10. Discussion and take action on a Resolution of the board of commissioners of El Paso County Emergency Services District No. 1 regarding a loan. *Submitted by Commissioner Anaya and presented by Administrator Ames.*

11. Discussion and take action on the Retiree Health Benefits Policy. *Submitted and presented by Chief Menendez*

12. Discussion and take action on the implementation of the take home vehicle policy *Submitted and presented by Commissioner Berumen.*

13. Discussion and take action on Deployment Policies. *Submitted and presented by Commissioner Booth and Anaya.*

14. Discussion and take action on the adoption of the Fiscal Year 27' Holiday Schedule. *Submitted and presented by Chief Menendez.*

15. Discussion and take action on Budget Reallocations for Fiscal Year 2026. *Submitted by Commissioner Anaya and presented by Administrator Ames.* The District will address revisions to the Budget for Fiscal Year 2026 which is funded by the 2025 Tax Rate. Any revisions to the 2026 Budget have no effect on the District's previously adopted Tax Rate. The most recently adopted Tax Rate was adopted on August 13, 2026 to fund the Fiscal Year 2027 Budget. No action to revise or amend the 2026 Budget can affect the Tax Rate which was previously adopted. Therefore, no Taxpayer Impact Statement as required by Government Code § 551.043(c)(2) is possible. The proposed revised 2026 Budget is posted on the District's homepage at https://www.epcesd1.com/.

16. Discussion and take action on a proposal and listing agreement for a real estate agent for sale of ESD Property. *Submitted by Chief Menendez and presented by Chief Menendze and Administrator Ames.*

17. Discussion and take action on the Fire Chief's Contract. *Submitted and presented by Commissioner Berumen.*

18. Discussion and take action on a pay adjustment for the Lead mechanic. *Submitted and presented by Chief Menendez.*

DISCUSSION/ACTION ITEMS

19. Discussion and take action on the purchase of a station alerting system replacement. *Submitted and presented by Chief Menendez.*

20. Discussion and take action on the purchase of mobile radios. *Submitted and presented by Chief Menendez.*

21. Discussion and take action on the purchase of BK handheld and truck radios. *Submitted and presented by Assistant Chief Ames.*

22. Discussion and take action on new floor epoxy/urethane floor coating for HQ & Station 2 bay floors. *Submitted and presented by Chief Menendez.*

23. Discussion and take action on a service contract with Mobile Communications of America (MCA) to service department Motorola radios. *Submitted and presented by Assistant Chief Ames.*

CLOSED SESSION

- To meet in Closed Session pursuant to Govt. Code §551.071 to consult with legal counsel on litigation, settlements or confidential matters under Texas Bar Rules.

- To meet in Closed Session pursuant to Govt. Code §551.072 regarding real estate matters.

- To meet in Closed Session pursuant to Govt. Code §551.074 to discuss personnel

matters, including District administrative staff, fire suppression staff, Command Staff and Fire Chief.

- To meet in Closed Session pursuant to Govt Code §551.0761 to deliberate regarding security devices or security audits.

- To meet in Closed Session pursuant to Govt Code §551.0761 to deliberate regarding Critical Infrastructure Facility and Cyber Security.

The Board of Commissioners will take action on the following after returning from Closed Session.

24. Discussion and review of recent community events, employee commendations, and other notable activities within the District.

25. Set date and time for next meeting in November.

26. Adjourn

By: _____

Katherine Ames
Administrator
El Paso County ESD #1